

Trainings Attendance Expectations

For Family and Neighborhood Support Partnerships (FNSP)



The Children's Trust is committed to strengthening agencies' ability to effectively deliver needed services and manage their operations, therefore providing positive impact to the children and families in the communities being served. To that end, The Trust's program and professional development providers offer high quality, relevant trainings specific to initiative and audience needs. Providers must ensure appropriate staff and subcontractors attend various initiative-specific trainings administered by The Trust's program and professional development providers or in partnership with The Trust.

Trainings offered through Project RISE, ACT, Injury Free Coalition, and various specialized and evidenced-based programs (EBP) are listed in the attached chart. Each training specifies if the training is required, recommended or optional, and for which intended audience and at what frequency, and in what format the training is offered.

In addition, please note and abide by the following:

New hires must begin this training within three months of work start date; required training must be completed within first year of employment.

Cardiopulmonary Resuscitation (CPR) training from other organizations, i.e., the American Red Cross, is accepted if it meets CPR certification. The Children's Trust offers a limited number of CPR trainings as first come, first served. Providers are responsible for this training requirement regardless of Trust-sponsored availability.

Based upon results of program metrics, additional trainings for specific staff and/or entire provider agencies will be required. Providers are encouraged to access trainings and opportunities from other quality professional development organizations.

Trainings Title and Provider	Required	Description	Format	Frequency	Staff
	Recommended				
	Optional				
Cardiopulmonary Resuscitation (CPR)		First Aid/CPR/AED is a 4 hour training that teaches providers how to recognize and respond appropriately to cardiac, breathing and first aid emergencies. Provider will have the knowledge and skills needed to give immediate care to an injured or ill person and to decide whether advanced medical care is needed. Training from other organizations, i.e. The American Red Cross, is accepted if it meets CPR certification.	In-person	Based on certification date; upon hire	Care Coordinator of Youth-based programs
Identifying and Reporting Child Abuse and Neglect		1-hour continuing education activity to learn ways to recognize various forms of child abuse and neglect, reasons for and results of child abuse and neglect, typical traits of abusive or neglectful parents, the caregiver's responsibility in reporting it, and ways caregivers can help children who are the victims of child abuse and neglect. Also learn specific strategies to strengthen families and reduce the risk. http://www.myflfamilies.com/service-programs/abuse-hotline/training This is not correlated to Staff Credential Part 1 with DCF Licensing for YAS or Early Childhood Providers. This could be one topic as needed within yearly license renewal requirements.	Online	At least once every 24 months; upon hire	Program Coordinator and Care Coordinator
An Administrator's Introduction to the Americans with Disabilities Act (ADA) ACT		This training is specifically designed for administrators of Trust-funded programs including but not limited to agency, program and site directors. It provides an introductory working knowledge of an agency's legal requirements under the ADA. Topics include eligibility for enrollment, reasonable accommodations, and policies and procedures. Opportunities for peer learning occurs through sharing experiences, raising questions, and problem-solving real life situations.	In-person 4 sessions offered per year	At least once every 24 months (and upon ADA changes, as announced); upon hire	Administrative Staff
Navigating Community Resources ACT		This training introduces participants to the most commonly needed resources for children and youth with disabilities and the agencies and systems in which they reside. Upon successful completion, those attending will have the tools necessary to direct families to helpful resources, and to advise them on how to navigate the systems of care in which these resources are found. The target audience includes Youth Development program staff, Service Partnership Care Coordinators, and Parent Educators.	In-person 3 sessions offered per year	At least once every 24 months(unless updates as announced); upon hire	Program Coordinator and Care Coordinator
Navigating Community Resources ACT		Provided via a live webinar, Navigating Community Resources introduces participants to the most commonly needed resources for children and youth with disabilities and the agencies and systems in which they reside. Upon successful completion, those attending will have the tools necessary to direct families to helpful resources, and to advise them on how to navigate the systems of care in which these resources are found. The target audience includes Youth Development program staff, Service Partnership Care Coordinators, and Parent Educators. The training provides peer learning opportunities as participants share resources they know about, and what works for them.	Live Webinar 2 webinars offered per year	At least once every 24 months (unless updates as announced); upon hire	Program Coordinator and Care Coordinator
Discovering Inclusion Part 1 ACT		This introductory on-line training is appropriate for new program staff, and/or program staff with little or no previous knowledge about youth with disabilities and their inclusion into programs with typically developing peers. The workshop content introduces various types of disabilities, identifies the benefits of inclusion for all, provides information on using People First Language and respectful etiquette, and explores the characteristics of an inclusive program. There is also an opportunity to examine personal beliefs and values.	Online	At least once every 24 months; upon hire	Program Coordinator and direct service staff
Mental Health First Aid (Adult)		The adult Mental Health First Aid course is appropriate for anyone 18 years and older who wants to learn how to help a person who may be experiencing a mental health related crisis or problem. Participants in a Mental Health First Aid course discuss; signs and symptoms; risk factors and warning signs of mental health problems; information on depression, anxiety, trauma, psychosis, and addiction disorders; a 5-step action plan to help someone developing a mental health problem or in crisis; where to turn for help; professional, peer, and self-help resources.	On-line	Once a Year	Care Coordinator

<p>Successful Inclusion of Children with Autism Spectrum Disorders Part 1 ACT</p>	<p>This course provides program staff with introductory information about Autism Spectrum Disorders including definitions and various ways in which these conditions may manifest. The content also includes information about helping youth meet behavioral expectations, recognizing and accommodating those with sensory sensitivities, assisting youth with fostering social competence, addressing bullying, and ensuring a safe environment. The target audience for this training is direct service program staff and their supervisors. This course is a pre-requisite for Successful Inclusion of Children with Autism Spectrum Disorders Part 2.</p>	<p>Online</p>	<p>At least once every 24 months; upon hire</p>	<p>Program Coordinator and direct service staff</p>
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