2021
SUMMER AFFILIATING AGREEMENT GUIDELINES

Miami-Dade County Public Schools – School Operations
Linda Amica-Roberts, Ph. D.
Affiliating Agreement for Educational Services
2020-2021 Summer Affiliating Agreement Checklist
Miami-Dade County Public Schools – School Operations
Linda Amico-Roberts, Ph. D, Administrative Director
1450 NE 2nd Avenue, Miami, Florida 33132
(305) 995-1945

Name of Organization: __________________________

The following documents are needed to begin processing an affiliating agreement.

☐ Principal(s) Email of Interest

☐ Form 6103 (Rev. 08-20)

☐ Section 1 and Section 2

COVID Plan (separate document) to ensure CDC, State and Federal Guidelines are being met for the following: arrival and dismissal procedures, restroom procedures, social distancing, hand sanitizing stations, sanitization protocols before students enter the classrooms and during switching of rooms, isolation procedures and if a staff and/or student expresses symptoms- procedures and protocols, PPE daily distribution, snack distribution, etc. Please note: Organizations are responsible for germicidal sanitization products.

☐ Parental Consent Form including parental signature, emergency contact information, persons authorized for pick up, and how students will be picked up from your program.

☐ Late Pick-Up Procedures

☐ Memorandum of Funding

☐ Certificate of Liability Insurance

☐ Sunbiz.org

☐ Resolution (memo and/or letter of official business letterhead) for each Agreement signed by a party not listed on the “Officer/Director Details” for the organization, as listed on the Annual Report filed with the Division of Corporation.
On-Site Summer Affiliating Agreements

Section 1

MIAMI-DADE COUNTY PUBLIC SCHOOLS
School Operations – Contracted Services
SUMMER AFFILIATING AGREEMENT

SECTION 1
(Description of What the M-DCPS School Site Shall Provide)

Name of Organization:
The M-DCPS school site shall provide:

- Classroom space and designated rooms, as available and approved by the principal, for summer school program implementation.

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<thead>
<tr>
<th>Name of School</th>
<th>Number of Rooms</th>
<th>Rooms Numbers</th>
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- Ensure the organization completes the Facilities Usage Agreement Application Process
  [https://www.communityuse.com/default.aspx?goToName=274392510](https://www.communityuse.com/default.aspx?goToName=274392510)

- Provide information and support to ensure that an application for daily breakfast and lunch is coordinated and provided by Miami-Dade County Public Schools, Department of Food and Nutrition.

- Provide the organization with the following consent forms:
  - Permission for Release of Record and/or Information from Records (FM-1867E)
  - Consent Form for Mutual Exchange of Information (FM-2128)
  - M-DCPS Permission for Parental Consent for Media Release (FM-7489)

- Make available to students, materials provided by the organization for summer school recruitment (i.e., flyers, brochures, etc.)

- Principal will ensure and request evidence that the organization’s staff have been fingerprinted and cleared through Miami-Dade County Public Schools.

- Provide the organization with curriculum training information to support the intervention and enrichment lessons to students during the summer program.

Section 2

MIAMI-DADE COUNTY PUBLIC SCHOOLS
School Operations – Contracted Services
AFFILIATING AGREEMENT ATTACHMENT

SECTION 2
(Description of What the Organization Shall Provide)

Name of Organization:
The Organization shall provide:

- Summer school services for students, free of charge, at the following schools:
- Summer School Services: School House Model (in-person/virtual)

DATES OF SUMMER SERVICES

<table>
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<tr>
<th>Name of School</th>
<th>Days of Service</th>
<th>Time</th>
<th>Student Qualification</th>
<th>Maximum # of Students</th>
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- The organization will participate in the curriculum training in order to support the intervention and enrichment lessons to students during the summer program.

- The organization will partner with Miami-Dade County Public Schools to implement a summer camp curriculum model consisting of core content materials.
Off-Site Summer Affiliating Agreements

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
DISTRICT/SCHOOL OPERATIONS
AFFILIATING AGREEMENT
FOR SERVICES AT
☐ ON-CAMPUS
☐ OFF-CAMPUS

Instructions: Complete this form for agreements between Miami-Dade County Public Schools, public agencies and private businesses to offer educational programs.

This Affiliating Agreement is entered into on this __________ day of __________, 20____ by and between ____________________________, hereinafter referred to as the Organization and The School Board of Miami-Dade County, Florida, for School Operations.

TERMS OF AGREEMENT
The agreement shall commence on June 24, 2021 and shall terminate on July 30, 2021. In the event of an issue involving health, safety or welfare of Program participants, The School Board may terminate the Agreement immediately.

NATURE OF ORGANIZATION’S SERVICE
The organization provides summer camp services with enrichment and field trips activities. The organization will partner with Miami-Dade County Public Schools to provide intensive small group tutoring and interventions to students in the areas reading and math. Miami-Dade County Public Schools will utilize a pull in model by providing on-site certified teachers and/or interventionists to implement a district approved summer curriculum and activities.
Sample of Certificate of Liability Insurance Form

1. M-DCPS is listed as an additional insured.

2. Miami-Dade County Public Schools
   1501 NE 2nd Avenue, Room 335
   Miami, FL 33132
Sample of Division of Corporation Active Status