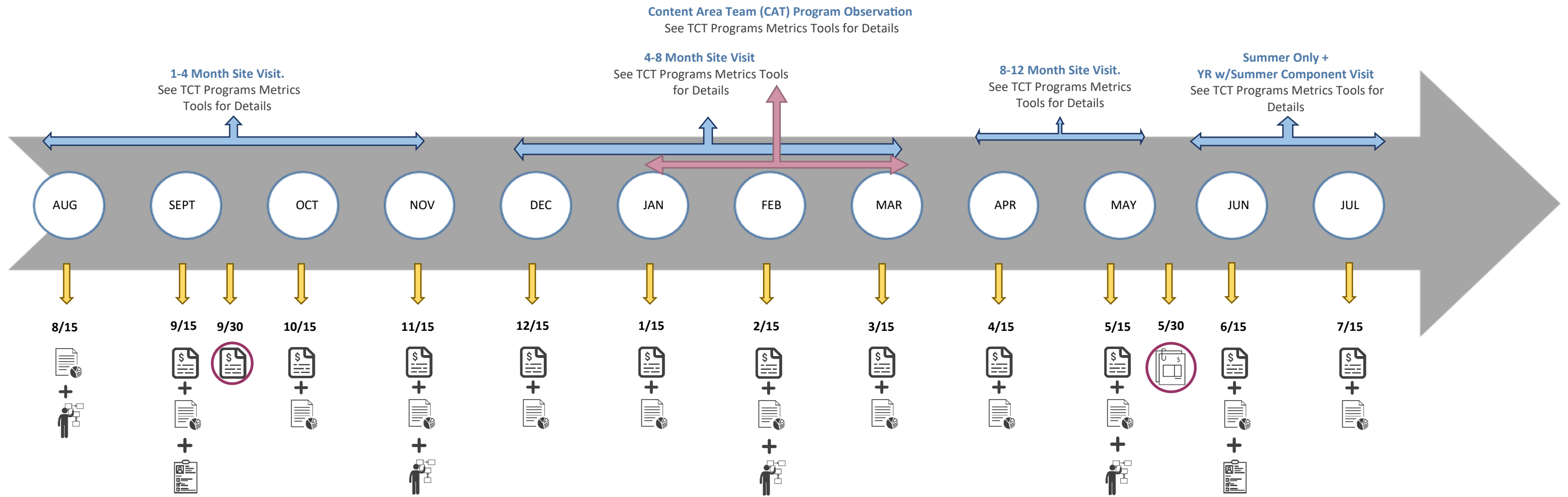




Youth Development 6-12 Programs At-A-Glance Timeline



Legend

TCT: The Children's Trust
 CWD: Children with Disability
 SY: School Year
 SM: Summer
 YR: Year-Round
 PM: Performance Measure

Attendance & Outcome Data

Growth Plan

Invoice

Last Day to Submit Budget Amendments

Participant's Registration

*Pay special attention.

Updated as of 1/29/200

Activity Expectations

- Inclusion of youth with disability
- Academic Supports
- Social Emotional
- Skill-building in one or more specialty areas:
 - Job Training
 - Job Coaching
 - Arts
 - STEM
 - Civic Engagement
 - Sports
 - Entrepreneurship
 - College Readiness

SAMIS Reimbursements

Please note the reimbursements are due on the 15th of each month with the exception of the final reimbursement which is due by September 15th.

Outcome Assessments

- **Social Emotional:** One of the following measures must be administrated: Youth or Program Strengths Survey (YAPS) or Positive Youth Development Inventory.
- **Focus Areas Activities:** Assessments will vary depending on the area (s) selected.
- **Assessment Administration Deadlines:** Each skill-building area has a required associated assessment with prescribe timing of administration. See link below for details:
<https://www.thechildrenstrust.org/content/youth-development>

Disclaimer For all contractual obligations, please refer to the contract and solicitation. Additional deadlines will be included in the Weekly Provider Bulletin.

Attendance

- Participant attendance must be entered at the **activity level** AND include the **amount of time the participant spent in each activity**. For example, 30 minutes= 0.5 hours; 45 minutes= 0.75 hours.
- Creating groups in Trust Central – SAMIS Participants should help expedite data entry.
- Sign-in sheets should contain enough information such as: name of participant, attendance date, name of the activity, # of hours and site name.
- **Site Amendment:** If there is a site amendment, ensure SAMIS groups are linked to new sites to facilitate data entry.