Parenting/ Family Strengthening Programs At-A-Glance Timeline

1-4 Month Site Visit.
See TCT Programs Metrics Tools for Details

4-8 Month Site Visit
See TCT Programs Metrics Tools for Details

8-12 Month Site Visit.
See TCT Programs Metrics Tools for Details

Legend

TCT: The Children’s Trust
CWD: Children with Disability
PAR: Parenting
FS: Family Strengthening
EBP: Evidence Based and Promising Program

*Pay special attention.

Updated as of 1/29/2020

Program Type
• Group
• Individual Services
• Home Visitation
• Advocacy

CWD Expectation
Please refer to the scope of services for the percentage of youth with disabilities contracted to be served.

SAMIS Reimbursements
Please note the reimbursements are due on the 15th of each month with the exception of the final reimbursement which is due by September 15th.

Basis for Recruitment/Retention
• Recruitment and Retention is based EBP and the type of services provided.
• For more details, please refer to the scope of services under the Evidence-Based and Promising Programs (EBPs)/ Curricula section.

Attendance:
• SAMIS group names should never include the activity name. Acceptable options are cohort number, site name or staff name for Home Visitation.
• Attendance could be reported at the parent, child or both based on the EBP attendance requirements.
• Providers with a curriculum that does not require child attendance must enter one day of attendance for the demographic only activity in SAMIS.
• Make sure to close episodes when services have ended.
• Any open episodes in a timeframe where no data has been entered will affect the retention and engagement calculations.

Outcome Assessments:
• Group Sessions using cohorts are expected to conduct the pre-test by the second session; and the post-test within the last two sessions.
• Individual Parenting/Home Visitation is based on the EBP funded. Please refer to your scope participants outcomes’ section for the specific outcome administration dates.
• Individual Services Providers that serves children under five years old, please pay special attention to the additional screenings also listed in the outcomes’ section of your scope.
• Those assessments are also required to be administered to the families served in your program.

Disclaimer FOR all contractual obligations, please refer to the contract and solicitation. Additional deadlines will be included in the Weekly Provider Bulletin.