



**Early Learning  
Quality  
Improvement  
System**

**Child  
Scholarship  
Program  
Guide**

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## The Children's Trust Thrive by 5 Child Scholarship Purpose

The Children's Trust (TCT) Thrive by 5 (TB5) invests funds that support children's development from birth through age five with the goal of ensuring that all children are ready to learn when they arrive at kindergarten. TB5 Early Learning Quality Improvement System (QIS) is one of the initiatives funded within the TCT TB5 portfolio. High-Quality Performance Incentives and the Child Scholarships are important supports of the QIS. These two components are designed to incentivize early learning programs to achieve and maintain high quality care by addressing inherent financial challenges experienced by early learning providers in low income neighborhoods.

## Child Scholarship Description

Child Scholarships are designed to provide high quality early learning services to families who apply to receive School Readiness (SR) services when they are considered to be above the Federal Poverty Level (FPL) or State Median Income (SMI) limits and are ineligible to receive SR services. The scholarship is also available to families whom upon yearly redetermination for the SR program no longer qualify due to the reasons stated above. The Child Scholarship program is funded by TCT and managed by the Early Learning Coalition of Miami-Dade/Monroe (ELCMDM). The Child Scholarship is available to children 0-5 years old who enroll at one of the participating TB5 early learning programs. These early learning programs within the TB5 QIS offer high- quality early learning services according to the TCT criteria based on the Classroom Assessment Scoring System (CLASS).

## What does the Child Scholarship cover?

- The Child Scholarship pays a portion of the monthly child care cost and the initial registration fee.
- Thrive by 5 providers accepting Child Scholarship children are prohibited from charging the families additional weekly fees above the agreed upon parent co-payment.

## The Child Scholarship Eligibility Requirements

### Child Age Requirements

- The Child Scholarship is available to children 0-5 years old.
- Children remain Child Scholarship eligible until last day of the scholarship service or until kindergarten admittance, whichever comes first. If a family continues to be eligible, the parent co-payment may increase each year incrementally.

### Child Scholarship Eligibility Authorization Period and Redetermination

- The Child Scholarship is authorized for up to two years or until a child's entry into kindergarten, whichever comes first.
- Child Scholarship redetermination will be assessed biennially (every two years).

Families will be provided a courtesy notice approximately thirty (30) days prior to the end of the child scholarship authorization period. Families may re-apply for reconsideration of Child Scholarship funding by formally applying to the SR program. If they are determined to be over income for the SR program at that time, the family will receive notice and will continue to be eligible for Child Scholarships if funds are available.

### Child Scholarship Eligibility Application Process

- Once a family is determined to be ineligible to receive SR services, the ELCMDM staff reviews their case and if they meet the Child Scholarship requirements, the ELCMDM staff will contact the family to offer the scholarship opportunity and explain parental choice to the family. Families have up to thirty (30) calendar days from their Child Scholarship letter eligibility date to select and register within an approved TB5 QIS early learning program.
- In the interest of continuity of care, the Child Scholarship will extend services to new siblings if there is available funding. The new child will be eligible for the remaining authorization period of their sibling's scholarship and will not receive a new 2-year authorization period. Parents should send an email to [ClassInfo@elcmdm.org](mailto:ClassInfo@elcmdm.org) or call 305-646-7220 to inquire about sibling services.
- Scholarships are on a first-come-first-serve basis and are available based on funding availability. The ELCMDM is not responsible for space availability within the early learning programs. Once the family has accepted the Child Scholarship, an ELCMDM Family Support Specialist will provide the scholarship letter to the family together with the list of programs participating in the Child Scholarship program. The parent will present the scholarship letter to the selected early learning program to complete the registration process.

### Family Income Requirements

- A family is eligible for a Child Scholarship if they are determined to be over-income at the time of eligibility review for the School Readiness program.
- Families are considered to be over-income at redetermination if their income exceeds 85% State Median Income (SMI) or exceeds 150% Federal Poverty Level (FPL) when applying to the SR waiting list.
- The annual household gross income of Child Scholarship families must not exceed 300% of FPL in order to qualify for the program.
- TCT and the ELCMDM have the right to initiate requests for and/or receive data either through direct contact or an automated data exchange process to establish the validity of household information provided by the applicant/recipient to receive program benefits. This will include, but not necessarily be limited to: social security benefits, birth dates, immunization status and/or all sources of potential and reported earned and unearned income sources (employment record, unemployment benefits, TANF, Child Support, etc.)

### Family Co-Payment Responsibilities

- If children are ineligible for the Voluntary Prekindergarten Program (VPK) effective August 1, the parent/guardian will be responsible for the parent's co-payment fee of \$14/daily (or \$70/weekly) for the first qualifying non-VPK child.
- A 50% sibling discount will be applied for subsequent qualifying non-VPK child(ren) (\$7/daily or \$35/weekly).
- If children are eligible for VPK, at the beginning of the school year, the parent/guardian will be responsible for the parent's co-payment fee of \$5/daily (or \$25/weekly) for the first qualifying VPK eligible child.
- A 50% sibling discount will be applied for subsequent qualifying VPK child(ren) (\$2.50/daily or \$12.50/weekly). VPK eligible children are those who are 4 years old on or before September 1 of the current school year.

### Early Learning Program Requirements

- Early learning programs must be participating in the TB5 QIS and be a Tier 4 or 5 to accept children with scholarships.
- If a child is currently attending a QIS program and it is performing at a Tier 3, the family will have the option to have the child remain at the current provider or transfer the child to a participating Tier 4 or 5 early learning program to receive this scholarship.

## Program Registration Fees

The Children's Trust will pay a one-time registration fee of up to \$50 per child for the Child Scholarship, effective August 1, 2019.

### Amount

- A Registration fee of \$50 per child will be awarded for each Child Scholarship.

### Frequency

- Paid each time a child is awarded a Child Scholarship.
- If the child's provider closes or has its contract terminated, a registration fee will be paid to the new provider.

### Reimbursement

- The registration fee will be paid to the early learning provider in the month after the child enrolls.
- ELCMDM will add the registration fee as an additional column in the scholarship report the month after the child enrolls.

## Child Scholarship Expulsion Policy

A provider shall not expel a child that has a Child Scholarship without receiving services from the Jump Start program. For additional information and guidance email

[Thriveby5@thechildrenstrust.org](mailto:Thriveby5@thechildrenstrust.org) .

The Children's Trust will work with the early learning program and the [Jump Start](#) program to ensure timely services are received. Failure to adhere to this policy could result in termination of participation as a TCT Child Scholarship program.

## Transfer Requests

- It is the responsibility of the family to contact their current early learning program to request a transfer.
- A parent/guardian may not transfer his or her child to another TCT Thrive by 5 early learning program until the parent/guardian has confirmed with the current program that the parent/guardian has satisfactorily fulfilled the co-payment obligation related to the TCT TB5 Child Scholarship or established a repayment plan for outstanding co-payment obligation.
- The current program will terminate all applicable child enrollments if the parent/guardian is confirmed to have a zero balance and does not owe outstanding parent co-payments.
- Transfers are only permitted to another program eligible to receive TCT child scholarships.
- The program has up to 32 business days to complete a transfer request and for the update to reflect in the portal database.
- If the family has a change of residence outside of Miami-Dade County, TCT TB5 funding shall not transfer.

## Change of Ownership

Thrive by 5 scholarship contracts are not transferable or assignable to another entity. A change in ownership requires execution of a new contract. In the event of a change of ownership, sale, sale of assets, conveyance of ownership or other transfer of ownership interest, the provider shall notify the ELCMDM no later than 30 calendar days prior to the transfer of ownership.

In the event that the Provider notifies the ELCMDM of its intent to sell its facility in accordance with paragraph 6 of its School Readiness Contract with the ELCMDM, the Parties shall terminate the Thrive by 5 contract and execute a new QIS Contract with the new owner, provided the new owner meets all of the requirements of the QIS contract and there is no resulting interruption in the tasks and deliverables specified in the QIS contract.

## Program Monitoring

ELCMDM and/or TCT have the right to request documentation supporting the expenditures of funds received through this project. Upon request, the provider agrees to permit ELCMDM and/or TCT personnel or contracted agents to perform random scheduled and/or unscheduled reviews and evaluations of expenditures of the program which are included in the contract. The provider shall permit ELCMDM, TCT or contracted agents to conduct site visits, family interviews or surveys, fiscal/administrative reviews and other assessments deemed reasonable and necessary at ELCMDM's and TCT's sole discretion. A report of monitoring findings will be delivered to the provider and the provider will remedy any deficiencies within the period of time specified in the report.

## Termination of Program Eligibility

- Early learning programs that participate in Thrive By 5 and are on the TCT scholarship list must meet certain requirements and criteria. There are reasons a program may no longer be able to accept new TCT scholarships or lose their eligibility to serve any TCT scholarship children. Please refer to the TB5 Early Learning Improvement system contract for additional guidance. Below are some common reasons :

| No longer accept new scholarship children  | No longer provide services to scholarship children |
|--|--|
| Early learning program scores below Tier 3 during their annual/biannual School Readiness Program Assessment (SRPA) | School Readiness Contract is terminated            |
| Program notifies ELCMDM of its intent to sell its facility   | Failure to renew School Readiness Contract         |

- If an early learning program does not participate in the Thrive by 5 Quality Improvement System, or scores below Tier 4 during their annual/biannual School Readiness Program Assessment (SRPA), it will no longer be eligible to receive new children with a Thrive by 5 scholarship. However, if a child is currently attending this QIS program, the family has the option to have the child remain at the current provider.

In the event of a provider contract termination, families will be contacted by ELCMDM and notified of contract termination. The family will have up to 30 days to select a new provider and enroll the TCT child. Any gap of service between contract termination and new provider enrollment will be the responsibility of the parent. Upon notification of contract termination, families will be provided with a listing of other TCT participating providers to transfer children to. If the new provider has a vacancy, they will be able to add that TCT scholarship child to their program and continue the TCT program.

## Attendance and Payment Validation

Providers are required to document daily attendance and submit monthly online attendance reports for payment via the ELC Legacy Portal following the same procedures and guidelines established by the ELCMDM and the Office of Early Learning for the School Readiness program. Providers must submit all required attendance records to ELCMDM on or before the third (3rd) business day of each month. If the due date falls on a holiday, provider must submit all required attendance records to ELCMDM on the subsequent business day. Attendance submitted late will be processed and paid in the next open payment cycle.

Provider must maintain daily attendance documentation, including a documented “Parental sign-in and sign-out” process in accordance with Rule 6M-4.500(1)(c), Florida Administrative Code, which accurately documents attendance and absences.

Provider is required to retain the attendance documentation in accordance with ELCMDM’s records retention requirement established in accordance with subsection 1002.84(10), of the Florida Statutes.

## Reimbursement Process

During this process, the attendance records are matched 100% with the Parental Sign In/Out Sheets on a child-by-child basis.

Reimbursement shall be processed and be paid based on rates for the child’s care level and unit of care as defined by the ELCMDM’s approved provider rate schedule. A provider shall not receive payment for a student prior to the student’s first day of attendance or after the student’s last day of attendance.

Attendance will not be processed for payment more than (60) days past the last date of the service month. Example: a child attended January 5, attendance for that child cannot be

processed (60) days after January 31 since January is the service month. Therefore, all January attendance must be entered by March 31.

For June attendance, the last month of the contract, all attendance must be submitted and processed no more than 40 days past the last day of the service month. Example: if final service month is June no attendance will be processed after August 10.

**Holidays.** A recognized holiday as approved by the ELCMDM shall not be counted as an absence for purposes of reimbursement and providers shall include reimbursements for up to twelve (12) recognized holidays per year.

**Absences.** Reimbursement shall be authorized for no more than three (3) absences per calendar month per child except in the event of extraordinary circumstances in which case the ELCMDM shall provide written approval for payment based on written documentation provided by the parent justifying the excessive absence for up to an additional seven (7) days. The written supporting documentation is required to be submitted no later than the third (3rd) working day following the month for which services were rendered. Total monthly reimbursed absences shall not exceed ten (10) calendar days.

Provider must notify the ELCMDM in writing if a child enrolled is absent for ten (10) consecutive days with no contact from the parent by the close of the fifth (5th) day. If the need for care cannot be re-established in accordance with subsection 1002.81(5) and 1002.87(7), of the Florida Statutes, then the ELCMDM will notify the provider and the parent that the Scholarship funding will be discontinued.

Monthly reimbursements are processed, released and paid to providers by the 20<sup>th</sup> of the month following the month services were performed.

Providers shall download and review their monthly reimbursement report. Monthly Reimbursement Reports will be available in the ELC Portal. Providers must report to the ELCMDM any discrepancy, overpayment, or underpayment within sixty (60) calendar days of transmission of the reimbursement summary.

**ELCMDM must report any identified discrepancies to providers within thirty (30) days of discovery and (or) prior to the processing of any adjustments against providers' accounts.**

|

## Frequently Asked Questions (FAQs)

### **Q: What is The Children's Trust (TCT) Child Scholarship?**

**A:** The purpose of TCT Child Scholarship program is to provide high-quality early learning services to families who do not qualify for the School Readiness program but still cannot afford the high cost of quality child care. While School Readiness covers families with incomes up to 150 percent of the federal poverty level, TCT Scholarship covers families with income up to 300 percent of the federal poverty level.

### **Q: Who is eligible for a TCT Child Scholarship?**

**A:** Families who were determined to be over-income for the School Readiness program at the time of eligibility review at either the redetermination, waiting list, or managed enrollment process. Children must be 0-5 years old, prior to entry in kindergarten.

### **Q: What does a TCT Child Scholarship pay for?**

**A:** If parents accept the TCT Child Scholarship, it includes payment of part of the monthly child care costs and will also pay one-time initial registration fee up to \$50 per qualifying child.

### **Q: How long do families have to register their child in an early learning program?**

**A:** Families have up to 30 calendar days from their eligibility determination to inform ELCMDM staff of their acceptance of the scholarship. We encourage families to register with the early learning program as soon as possible. Slots are limited and will be filled by the program on a first-come-first-serve basis.

### **Q: What is the parent co-pay for the scholarship?**

**A:**

- For child(ren) ineligible for VPK, the TCT Child Scholarship parent co-payment fee will be \$14/daily (or \$70/weekly) for the first qualifying non-VPK child. A 50% sibling discount will be applied for subsequent qualifying non-VPK child(ren) (\$7/daily or \$35/weekly).
- For child(ren) eligible for VPK, the TCT Child Scholarship parent co-payment fee will be \$5/daily (or \$25/weekly) for the first qualifying VPK child. A 50% sibling discount will be applied for subsequent qualifying VPK child(ren) (\$2.50/daily or

\$12.50/weekly). VPK eligible children are those who are 4 years old by September 1st of the current school year.

**Q: Which programs are contracted to accept enrollments for TCT Child Scholarship children?**

**A:** Early learning programs must be participating in the QIS and performing at a Tier 4 or 5 to accept children with TCT child scholarships.

If a child is currently attending a TB5 QIS program and it is performing at a Tier 3, the family will have the option to have the child remain at the current provider or transfer to a participating Tier 4 or 5 early learning program to receive this scholarship.

**Q: Is parent/guardian required to pay the co-payment fee in its entirety regardless of attendance?**

**A:** Yes, they are. Parent/guardian must pay assessed fee in advance of any calendar week, regardless of attendance. Child care service may be terminated if fees are not paid.

**Q: What is the child care eligibility redetermination process for a TCT Thrive By Five Child Scholarship?**

**A:**

- TCT Child Scholarship redetermination will be assessed biennially (every two years).
- Families will be provided a courtesy notice at (45) and (30) days prior to the end of the child scholarship authorization period. Families may apply for reconsideration of TCT funding by formally applying to the School Readiness program. If the family is still determined to be over-income for the School Readiness program and they continue to qualify for services, the family will continue to receive the scholarship if funds remain available.

**Q: Who should parents contact if they have questions or concerns about the scholarship process?**

**A:** If families have any questions or concerns, please refer them to ELCMDM at 305-646-7220 (ext. 5001/English; 5002/Spanish) or via email: [info@elcmdm.org](mailto:info@elcmdm.org)

**Q: Who should providers contact if they have questions or concerns about the scholarship process?**

**A:** Please refer them to contact the Specialist via email at [classinfo@elcmdm.org](mailto:classinfo@elcmdm.org)

**Q: Who should providers contact if they have questions or concerns about the scholarship payment?**

**A:** Please refer them to contact the Payment Specialist via email at [ndelvalle@elcmdm.org](mailto:ndelvalle@elcmdm.org)

**Q: Who should providers or families contact if they have questions about Thrive by 5?**

**A:** Please email The Children's Trust at [Thriveby5@thechildrenstrust.org](mailto:Thriveby5@thechildrenstrust.org)

## Glossary of Terms

**CLASS – Classroom Assessment Scoring System:** Observation tool developed as an objective way to measure and improve teacher-student interactions.

**ELCMDM – Early Learning Coalition of Miami Dade/Monroe:** A nonprofit organization dedicated to ensuring high-quality early education for children in Miami-Dade and Monroe. Through a community-based collaborative approach, we are committed to promoting high-quality early learning, advocating on behalf of children and preparing every child for success in both school and life.

**FPL – Federal Poverty Level:** According to the Department of Health and Human Services, "The poverty guidelines are sometimes loosely referred to as the 'federal poverty level' (FPL)." Following the Office of Management and Budget's (OMB) Statistical Policy Directive 14, the Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who is in poverty.

**Jump Start:** The Jump Start ECC Program is a partnership between The Children's Trust of Miami-Dade County and, the University of Miami Mailman Center for Child Development. Jump Start ECC aims to increase the capacity of all early care and education providers to address young children's needs, reduce challenging behaviors that increase risk for preschool expulsion, and buffer the impact of current challenges on academic outcomes later in life. The program provides early care and education programs a Mental Health Consultant who learns about their goals and works directly with their staff for up to 10 months to offer personalized strategies based on individual need. For more information visit: <https://jumpstartecc.com/the-childrens-trust>.

**School Readiness:** The School Readiness Program offers financial assistance to low-income families for early child education and care so families can become financially self-sufficient and their young children can be successful in school in the future.

**SMI - State Median Income:** Median household income indicates the relative wealth of a geographic area. Median household income reflects a household's ability to support a healthy lifestyle with quality food, housing, education, preventive medicine and curative care.

**The Thrive by 5 Early Learning Quality Improvement System** is a model to level the playing field for infant and toddler care in low-income neighborhoods. It will support improved program quality and teacher practices by offering among others, tiered payment differentials and child scholarships. These incentives have been proven to encourage programs to improve and sustain their delivery of high-quality early learning services, which impacts young children's readiness to enter school.

**TCT - The Children's Trust** is a dedicated source of revenue derived from property taxes, established by voter referendum in 2002. Our mission is to partner with the community to plan, advocate for and fund strategic investments that improve the lives of all children and families in Miami-Dade County.

## Questions/Contacts

- Questions regarding Quality Improvement System, or technical assistance, please contact Quality Initiatives Department at [classinfo@elcmdm.org](mailto:classinfo@elcmdm.org) or 305-646-7220 extensions 2582 for Spanish or 2242 for English.
- General questions or concerns about Thrive by 5 including benefits and supports, please contact [Thriveby5@thechildrenstrust.org](mailto:Thriveby5@thechildrenstrust.org).
- Questions or concerns regarding TCT Child Scholarship attendances/payments, please contact Payment Specialist Nelson Del Valle at 305-646-7220 ext. 2428 or via email [NDelValle@elcmdm.org](mailto:NDelValle@elcmdm.org).
- Questions regarding TCT child scholarship eligibility, please contact Early Learning Coalition at 305-646-7220.
- If you would like information about additional resources available in the community, please contact 211 or the Early Learning Coalition's Child Care Resource and Referral office at 305-646-7220.

## Appendix A:

### Parental Rights & Responsibilities

Provisions of TCT Child Scholarship is subject to availability of funding.

Parent has the right to:

- Not be discriminated against based on race, national origin, ethnic background, sex, religious affiliation, or disability.
- Quality services for child(ren)
- Participate in and observe their child(ren)'s activities at the early learning program.

Parent has the responsibility to:

- Enroll child(ren) with his/her selected early learning program during the eligibility process or within 30 calendar days of the acceptance of the TCT TB5 child Scholarship. Failure to enroll within 30 days will require parent to complete the eligibility process again.
- Adhere to the hours of operation of the early learning program. The State of Florida Department of Children and Families and/or Police may be contacted, if late pick-up becomes a problem.
- Pay for any late pick-up fee that the program may charge.
- Know that service may be terminated if child(ren)'s medical records are not up-to-date.
- Keep the early learning program informed of any changes in living arrangements and current emergency contact number.
- Pay assessed fee in advance of any calendar week, regardless of attendance. Child care service will be terminated if fees are not paid. Future services will be prohibited until delinquent fees have been paid or a repayment plan has been established with the early learning program for the outstanding co-payment obligation. If the child assessed the larger fee is withdrawn from the program, the larger fee will then be assigned to your youngest remaining child.
- Notify and provide written documentation for all absences to child(ren)'s early learning program; if not, service will be terminated.
- Complete all requirements for redetermination prior to scholarship's expiration date to ensure continued eligibility for services.
- Know that The Children's Trust is not responsible for child care payment beyond the date of authorization that has been approved as a result of this redetermination.
- Confidentiality of the child information and the right to inspect and review the child's scholarship record and request copy.

## Appendix B:

### Provider Portal Scholarship Data Entry

QIS PROVIDERS

# SCHOLARSHIPS

08/27/2019

[URL: HTTPS://PROVIDERS.ELCMDM.ORG](https://providers.elcmdm.org)

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# Log in: Provider Portal

https://providers.elcndm.org/Account/LogOn/ReturnUrl=962

**Early Learning Coalition**  
of Miami-Dade County

*Early education. Lifelong success.*

**Important Time Sensitive Announcements**

**Updates and News**

- [VRR Updates](#)
- [FDEL Guidance SR/YPK Attendance and Payment Validation](#)
- [Parental Authorization Form](#)
- [Overview of Sign In and Out Requirements](#)
- [Sign In and Out Reference Guide for Providers](#)
- [Transitioning to the New DEL Services Portal System](#)
- [Updated Provider Relationship Specialist Assignments](#)
- [Update on the DEL Provider Services Portal](#)
- [School Readiness Enrollment Connection Form](#)

**Performance Funding**

**Welcome to ELC Provider Portal**

Do not Register again if you have previously used the site, use the Reset Password link in the Login panel if you need to Reset your Password

**LOGIN** **REGISTER**

Email

Password

[Reset Password](#)

**Log In**

Add Scholarship Children (from the menu **Manage All Children**)

Test Site

Early Learning Coalition of Miami-Dade/Meades

Early education. Lifelong success.

HOME MY PROFILE CHILDREN sa@test.com Log Out

Site: Webinars ATTENDANCE e Add Another Site

ROSTER

Next Actions: ASQ-3

Please don't forget to submit ASQ SE-2

Manage available slots **MANAGE ALL CHILDREN**

Message Center

You have 1 unread message(s)!

visit the Document Library: 0 new document(s) since 8/12/2019

## Add Parent Information

The screenshot shows the 'Children List' page on the Early Learning Coalition website. The page features a header with the logo and tagline, navigation links, and a table of children. An 'Add Parent' button is highlighted in a red box.

**Early Learning Coalition of Miami-Dade/Monroe**  
*Early education. Lifelong success.*

HOME MY PROFILE CHILDREN sa@test.com Log Out

Dashboard > Children List Manage consent responses **Add Parent**

**Children List**

**Filters**

Site: All Funding Type: All Enrollment: Enrollments

Name: Personal ID:

Show: 50 entries

| Name                          | Site Name             | DOB       | Funding Group |      |
|-------------------------------|-----------------------|-----------|---------------|------|
| ▶ Luna Lovegood               | WebinarSchool.Example | 4/1/2016  | TCTPV         | Edit |
| ▶ Shana Stewart Lane Hamilton | WebinarSchool.Example | 11/7/2014 | TCTPV         | Edit |
| ▶ Jose Abreu                  | WebinarSchool.Example | 7/1/2018  | TCTPV         | Edit |

## Information of the parent from a pool (List loaded by the ELC)

- ✓ Find the parent on a list
- ✓ Add parent information to send email for consent

Add Parent for Consent ×

**Parent Information**  
*Please fill out information for the parent to send email/text to request consent.*

Private Pay  Scholarship

**Lookup (to select parent)**

First Name \*  Middle Name  Last Name \*

Site \*  
WebinarSchool\_Example

Address  City  State

Zip Code

## Parent to select

The information of the parent will be pre-populated

Select Parent ✕

Filters

First Name

Last Name

| First Name | Last Name  | Child Initials | App Type | Actions       |
|------------|------------|----------------|----------|---------------|
| [REDACTED] | [REDACTED] | AM             | Waitlist | Select Parent |
| [REDACTED] | [REDACTED] | AM             | Waitlist | Select Parent |
| [REDACTED] | [REDACTED] | AP             | Term_99  | Select Parent |

Information of the parent pre-populated  
The provider could qualify or not to have parents added

*Ex: This provider qualify for RD kids but not for kids coming from the waiting list*

Add Parent for Consent ✕

**Parent Information**  
Please fill out information for the parent to send email/text to request consent

Private Pay  Scholarship

[Lookup \(to select parent\)](#)

First Name \*  Middle Name  Last Name \*

Site \*

Address  City  State

Zip Code

✓ The information of the parent will be pre-populated.

✓ Email sent to the parent

Add Parent for Consent

**Parent Information**  
Please fill out information for the parent to send email/text to request consent

Private Pay  Scholarship

[Lookup \(to select parent\)](#)

First Name \* Middle Name Last Name \*

Adriana

Site \*

WebinarSchool\_Example

Address City State

135 sw 19 ave apt 10 miami Florida

Zip Code

33135

Success

A request to the parent was sent asking consent to store data electronically.

OK

Send email Consent in Person Cancel

## Email received by the parent- Link to do consent

---

### **Request of Parent Consent for Childcare**

Hi Mr(s): **Adriana Callico**

LIMITED PARENTAL CONSENT TO SHARING PERSONAL INFORMATION FOR PARTICIPANTS WITH CHILD CARE FINANCIALLY SUPPORTED BY THE CHILDREN'S TRUST was sent to you. Please follow the link [Enrollment Consent](#) to complete the process..

Regards,

Enrollment team.

## Consent Form



- ✓ If the parent agrees the fields will be enabled to enter the information.
- ✓ Information about the parent is pre-populated.
- ✓ There are some mandatory fields.

Consent to store information electronically

Do you agree?

### Child Information

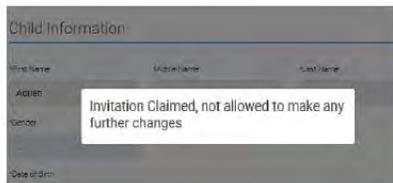
|   |                               |                               |
|---|-------------------------------|-------------------------------|
| <input type="text" value=""/>           | <input type="text" value=""/> | <input type="text" value=""/> |
| <input type="text" value=""/>           | <input type="text" value=""/> | <input type="text" value=""/> |
| <input type="text" value="mm/dd/yyyy"/> | <input type="text" value=""/> | <input type="text" value=""/> |
| <input type="text" value=""/>           | <input type="text" value=""/> | <input type="text" value=""/> |

### Parent Information

|                                      |                               |                                     |
|--------------------------------------|-------------------------------|-------------------------------------|
| <input type="text" value="Adriana"/> | <input type="text" value=""/> | <input type="text" value="Calico"/> |
| <input type="text" value=""/>        | <input type="text" value=""/> | <input type="text" value=""/>       |

## Consent submitted

- ✓ Information saved and email sent to confirm.
- ✓ Information can not be changed after submitted.



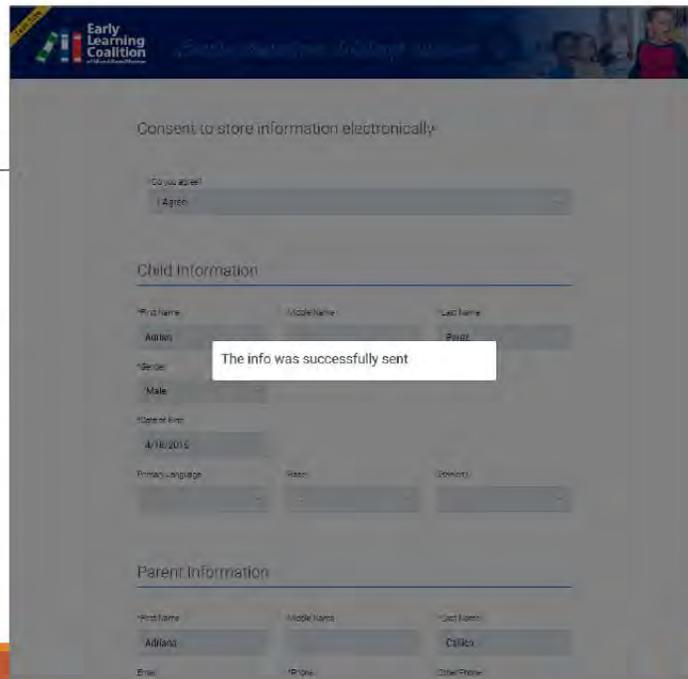
Child Information

First Name Middle Name Last Name

Action **Invitation Claimed, not allowed to make any further changes**

Gender

Date of Birth



Early Learning Coalition

Consent to store information electronically

Consent to store information electronically

Consent to store information electronically

Child Information

First Name Middle Name Last Name

Action **The info was successfully sent**

Gender Male

Date of Birth 4/16/2016

Primary Language Race Ethnicity

Parent Information

First Name Middle Name Last Name

Address City

Email Phone Other Phone

The record for the child was added. Enrollment data in the children list

Use the Edit button to edit the enrollment

Dashboard » Children List [Message content responses](#) [Add Parent](#)

### Children List

**Filters**

Site: All  Funding Type: All  Enrollment: Enrollments

Name:  Personal ID:

Show 50  entries

| Name           | Site Name             | DOB       | Funding Option |                      |
|----------------|-----------------------|-----------|----------------|----------------------|
| - Adrian Perez | WebinarSchool_Example | 4/18/2015 | SCLR           | <a href="#">Edit</a> |

**Name** Adrian Perez

**Contract Funding Group** SCLR **Eligibility date** 08-19-2019 **Redetermination Date** 08-16-2020

| Site Name                              | Fee    | Begin Date | End Date   | First Attendance Date | Last Attendance Date |
|--|--------|------------|------------|-----------------------|----------------------|
| WebinarSchool_Example (G11MD1857) (FT) | \$0.00 | 03-12-2019 | 07-31-2019 |                       |                      |

|                               |                       |           |       |                      |
|-------------------------------|-----------------------|-----------|-------|----------------------|
| • Mariana Carbal              | WebinarSchool_Example | 3/14/2017 | TCTPV | <a href="#">Edit</a> |
| • Luna Lovegood               | WebinarSchool_Example | 4/1/2016  | TCTPV | <a href="#">Edit</a> |
| • Shana Stewart Lane Hamilton | WebinarSchool_Example | 11/7/2014 | TCTPV | <a href="#">Edit</a> |

# Enrollment Record (can be modified to adjust date range)

## Enrollment Information

WebinarSchool\_Example

Site \*

WebinarSchool\_Example

Funding Type \*    Care Time Frame \*    Begin Date \*    End Date

Scholarship    Full Time    05/12/2019    07/31/2019

This date needs to match the sign in and sign out forms.

Edit

## Child Information (239078)

First Name \*    Middle Name    Last Name \*

Admin    Parent

Gender    Birthday \*    Personal ID

Male    04/14/2015

Primary language    Race

Ethnicity

Edit

## Parent Information

First Name \*    Middle Name    Last Name \*

Admin    Callan

Email    Phone \*    Other Phone

isabel.guliano@usf.edu    (281) 409-3852

Primary language    Race

Ethnicity    Address \*    City \*

125 SW 79 Ave Apt 10    Miami

State \*    Zip Code \*

Florida    33125

Edit

## Enrollment Information

WebinarSchool\_Example



Once it is edited, save the information

If a child is terminated,  
the end date has to be  
changed here.

**Enrollment Information**

WebinarSchool\_Example

Site \*  
WebinarSchool\_Example

| Funding Type * | Care Time Frame * | Begin Date * | End Date   |
|----------------|-------------------|--------------|------------|
| Scholarship    | Full Time         | 03/12/2019   | 07/31/2019 |

This date needs to match the sign in and sign out forms.

Save Cancel

# Attendance

Dashboard » Attendance Manage Site : WebinarSchool\_Example

**ATTENDANCE Private Pay** Add Another Site

Unread: 0 / Read: 0 Messages

Show Weekends:  Yes  No    Show Redetermination Date:  Yes  No    Show Other Details:  Yes  No    Sort by funding group:  Yes  No    Redetermination Period Reminder:  Yes  No

2019 Jul - Private Pay Click here to change selected month and/or funding source Close attendance sheet

| Lastname, Name               | DOB       | FG          | Fees   | 01 | 02 | 03 | 04 | 05 | 08 | 09 | 10 | 11 | 12 | 15 | 16 | 17 | 18 | 19 | 22 | 23 | 24 | 25 | 26 | 29 | 30 | 31 |      |
|------------------------------|-----------|-------------|--------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|------|
| Abreu, Jose                  | 7/1/2018  | TCT-PV [FT] | \$0.00 | X  | X  | X  | N  | N  | N  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | Edit |
| Carbal, Mariana              | 3/14/2017 | TCT-PV [FT] | \$0.00 | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | Edit |
| Hamilton, Shana Stewart Lane | 11/7/2014 | TCT-PV [FT] | \$0.00 | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | Edit |
| Lopez, Dora                  | 8/8/2015  | TCT-PV [FT] | \$0.00 | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | Edit |
| Sosa Sastriques, Jorge Luis  | 1/30/2018 | TCT-PV [PT] | \$0.00 | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | Edit |

Children Total: 5 Close attendance sheet

## Editing a child attendance record.

Use T value to terminate the enrollment

Edit Child Attendance

---

**Child information**

Name: Matiana Catbal

DOB: 3/14/2017

Redetermination: 8/19/2021

Funding group: Private Pay [FT]

Fee: 0.0000

**Legend**

X: Present  
N: Non-reimbursable  
-: Ignore for the weekend  
T: Terminate

| M | T | W | T | F | M | T | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  | T  | F  | M  | T  | W  |
|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 8 | 9 | 10 | 11 | 12 | 15 | 16 | 17 | 18 | 19 | 22 | 23 | 24 | 25 | 26 | 29 | 30 | 31 |
| X | X | X | X | X | X | X | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  | X  |
| N | N | N | N | N | N | N | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  | N  |
| T | T | T | T | T | T | T | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  | T  |

Save Cancel

## Manage Consent

Manage consents that have not been completed

Early Learning Coalition of Miami Dade County  
Early education. lifelong success.

HOME MY PROFILE CHILDREN sa@test.com Log out

Dashboard > Children List

### Children List

Manage consent: incomplete Add Parent

Filters

Site: All Funding Type: All Enrollment: Enrollments

Name: Personal ID:

Show 50 entries

| Name                        | Site Name             | Date      | Funding Group | Edit |
|-----------------------------|-----------------------|-----------|---------------|------|
| Meriana Carbal              | WebinarSchool_Example | 3/14/2017 | TCTPV         | Edit |
| Luna Lovegood               | WebinarSchool_Example | 4/1/2016  | TCTPV         | Edit |
| Shana Stewart Lane Hamilton | WebinarSchool_Example | 11/7/2014 | TCTPV         | Edit |
| Jose Abreu                  | WebinarSchool_Example | 7/1/2018  | TCTPV         | Edit |
| Jose Abreu                  | WebinarSchool_Example | 7/1/2018  | TCTPV         | Edit |
| JORGE LUIS GÓSA SASTRIQUES  | WebinarSchool_Example | 1/30/2018 | TCTPV         | Edit |

To complete consent. Resend email or do it in person

The screenshot shows a web application interface for the Early Learning Coalition. At the top, there is a navigation bar with the logo and the tagline "Early education. Lifelong success." Below the navigation bar, there are tabs for "HOME", "MY PROFILE", and "CHILDREN". The user is logged in as "sa@test.com" and can click "Log Out".

The main content area is titled "Parent Consent List" and includes a "Filters" section with dropdown menus for "Site" (WebinarSchool\_Example) and "Funding Group" (All). There is also a "Status" dropdown set to "Created" and a "Name" search field. A "Show" dropdown is set to "50" entries.

Below the filters is a table with the following data:

| Name       | Email                | Status  | Site                  | Funding Group | Manage Consent                                  |
|------------|----------------------|---------|-----------------------|---------------|---|
| [REDACTED] | [REDACTED]@GMAIL.COM | Created | WebinarSchool_Example | SCLR          | <a href="#">Email</a> <a href="#">In Person</a> |

At the bottom of the table, it says "Showing 1 to 1 of 1 entries (Filtered from 20 total entries)".



## Child Scholarships



### The Children's Trust (TCT) Thrive by 5 Child Scholarship Letter for Over-Income Redetermination Families (rev.11/5/19)

Dear (INSERT Parent's first and last name):

Congratulations! You are receiving this letter because you have shown interest in The Children's Trust (TCT) Thrive by 5 Child Scholarship for your child(ren):

| CHILD'S NAME | DATE OF BIRTH |
|--------------|---------------|
|              |               |
|              |               |

The purpose of the TCT Thrive by 5 Child Scholarship is to provide high quality early learning services to families who apply to receive School Readiness services and they are considered to be above the Federal Poverty Level (FPL) or State Median Income (SMI) limits and are ineligible to receive School Readiness services. The TCT Child Scholarship is available to children 0-5 years old who enroll at one of the participating early learning programs on the attached list. These early learning programs within the Thrive by 5 Early Learning Quality Improvement System (EQIS) have been determined to offer high quality early learning services according to the TCT guidelines based on the Classroom Assessment Scoring System (CLASS).

TCT Thrive by 5 Child Scholarship Agreement:

- Early learning programs must be participating in the Thrive by 5 Early Learning Quality Improvement System (ELQIS) and performing at a Tier 4 or 5. If your child is currently attending an ELQIS program and it is performing at a Tier 3, you will have the option to have your child remain at the current program or transfer your child to a participating Tier 4 or 5 program to receive this scholarship.
- Please visit your selected early learning program to complete the registration process. You have 30 calendar days from your termination date of School Readiness services (---INSERT TERM DATE---) to complete the registration. This scholarship is on a first-come-first-serve-basis and is available based on funding availability. The Early Learning Coalition of Miami-Dade/Monroe is not responsible for space availability with the early learning programs.
- If you accept the TCT Thrive by 5 Child Scholarship, the scholarship pays a portion of the monthly child care cost and one-time initial registration fee of \$50 per child effective August 2019.
- If you accept the TCT Thrive by 5 Child Scholarship and your child(ren) are ineligible for VPK, effective August 1<sup>st</sup>, 2019 you will be responsible for the parent's co-payment fee of \$14/daily (or \$70/week) for your first qualifying non-VPK child. A 50% sibling discount will be applied for subsequent qualifying non-VPK child(ren) (\$7/daily or \$35/weekly).
- If you accept the TCT Thrive by 5 Child Scholarship and your children are eligible for VPK, effective August 19<sup>th</sup>, 2019 you will be responsible for the parent's co-payment fee of \$5/daily (or \$25/week) for your first qualifying child. A 50% sibling discount will be applied for subsequent qualifying VPK child(ren) (\$2.50/daily or \$12.50/weekly). VPK eligible children are those who are 4 years old by September 1<sup>st</sup> of the current school year.
- Should funding remain available, your eligibility for the TCT Thrive by 5 Child Scholarship is authorized for up to two years or your child(ren)'s entry into kindergarten, whichever comes first. TCT Thrive by 5 Child Scholarship redeterminations will be assessed biennially (every two years).



## Child Scholarships



- If you accept the TCT Thrive by 5 Child Scholarship and you decide to transfer to another Tier 4 or Tier 5 participating early learning program, please contact your current early learning program to request a transfer. Your current program will terminate all applicable child enrollments if you have a zero balance with them and do not owe outstanding parent co-payments. This transfer process may take up to 3 business days to complete and will reflect in the early learning program portal database. Transfers to non-participating early learning programs are not permitted.

To accept this TCT Thrive by 5 Child Scholarship opportunity, you have 30 calendar days from your termination date of School Readiness services (---INSERT TERM DATE---) to select and register with an approved early learning program. A response is due by no later than (---INSERT DUE DATE---). Please present this letter to your selected early learning program as proof of your eligibility. Your early learning program of choice will advise you how to complete the final registration process.

Should you wish to decline this scholarship opportunity or should you fail to register by the due date, your TCT Child Scholarship eligibility will be terminated. Please remember your child care payments are your responsibility after the last date of service. Contact our Child Care Resources & Referral (CCR&R) team at 305-646-7220 for alternative child care options.

Thank you,

ELC of Miami-Dade/Monroe

SAMPLE



## Child Scholarships



### Carta de becas infantiles de The Child Trust (TCT) Thrive by 5 para familias con redeterminación por ingresos que superan el límite (rev. 11/05/19)

Estimado (*INSERT Parent's first and last name*):

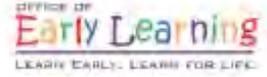
¡Felicidades! Ha recibido esta carta porque ha mostrado interés en la beca infantil de The Children's Trust (TCT) Thrive by 5 para su(s) hijo(s):

| NOMBRE DEL NIÑO | FECHA DE NACIMIENTO |
|-----------------|---------------------|
|                 |                     |
|                 |                     |

El propósito de la beca infantil TCT Thrive by 5 es proporcionar servicios de aprendizaje temprano de alta calidad a familias consideradas por encima de los límites del Nivel Federal de Pobreza (FPL) o del Ingreso Medio del Estado (SMI) y que no son elegibles para recibir servicios de School Readiness. La beca infantil TCT solo está disponible para niños de 0 a 5 años que se inscriben en uno de los programas de aprendizaje temprano participantes de la lista adjunta. Se ha determinado que estos programas de aprendizaje temprano dentro del Sistema de Mejora de la Calidad de Thrive by 5 ofrecen servicios de aprendizaje temprano de alta calidad de acuerdo con las directrices de TCT basadas en el Sistema de Calificación de Evaluación en el Aula (CLASS).

Acuerdo de la beca infantil TCT Thrive by 5:

- Los programas de aprendizaje temprano deben participar en el Sistema de Mejora de la Calidad del Aprendizaje Temprano (ELQIS) Thrive by 5 y estar en un Nivel 4 o 5. Si su hijo actualmente asiste a un programa ELQIS y está en un Nivel 3, tendrá la opción de que su hijo permanezca con el proveedor actual o transferirlo a un programa participante de Nivel 4 o 5 para recibir esta beca.
- Visite el programa de aprendizaje temprano seleccionado para completar el proceso de inscripción. Tiene 30 días calendario a partir de la fecha de finalización de los servicios de preparación escolar (*—INSERT TERM DATE—*) para completar la inscripción. Esta beca se otorga por orden de llegada y está disponible según la disponibilidad de fondos. Early Learning Coalition de Miami-Dade/Monroe no es responsable de la disponibilidad de espacios en los programas de aprendizaje temprano.
- Si acepta la beca infantil TCT, esta incluye una parte del costo mensual de cuidado infantil y una vez la tarifa inicial de inscripción de \$50 dólares por niño a partir de agosto de 2019.
- Si acepta la beca infantil TCT y sus hijos no son elegibles para VPK, en vigencia a partir del 1 de agosto de 2019, usted será responsable de la cuota del copago de padres de \$14/día (o \$70/semana) para su primer hijo que no sea elegible para VPK. Se aplicará un descuento del 50% para los hermanos que no sean elegibles para VPK (\$7/día o \$35/semana).
- Si acepta la beca infantil TCT y sus hijos son elegibles para VPK, en vigencia a partir del 19 de agosto de 2019, usted será responsable de la cuota de copago de padres de \$5/día (o \$25/semana) para su primer hijo elegible. Se aplicará un descuento del 50% para los hermanos que sean elegibles para VPK (\$2.50/día o \$12.50/semana). Los niños elegibles para VPK son aquellos que cumplen 4 años antes de o el 1 de septiembre del año escolar en curso.
- En caso de que haya fondos disponibles, su elegibilidad para la beca infantil TCT está autorizada por hasta dos años o hasta el ingreso de sus hijos a Kindergarten, lo que ocurra primero. Las redeterminaciones de las becas Thrive by 5 se evaluarán de manera bianual (cada dos años).



## Child Scholarships

- Si acepta la beca infantil TCT y decide transferir a su hijo(s) a otro programa de aprendizaje temprano participante en Thrive by 5 de Nivel 4 o Nivel 5, comuníquese con su programa de aprendizaje temprano actual para solicitar la transferencia. Su programa actual cancelará todas las inscripciones correspondientes del niño si tiene un saldo de cero con ellas y no tiene ningún copago de padre pendiente. Este proceso de traspaso puede tardar hasta 72 horas en completarse y se reflejará en la base de datos del portal del programa de aprendizaje temprano. No se permiten transferencias a programas de aprendizaje temprano no participantes.

Para aceptar esta oportunidad de beca infantil TCT Thrive by 5, tiene 30 días calendario desde la fecha de finalización de los servicios de preparación escolar (---INSERT TERM DATE---) para seleccionar e inscribirse en un programa de aprendizaje temprano aprobado. Debe recibir una respuesta antes de (- INSERT DUE DATE DATE--). Presente esta carta a su programa de aprendizaje temprano seleccionado como prueba de su elegibilidad. Su programa de aprendizaje temprano de elección lo asesorará para completar el proceso de inscripción final.

Si desea rechazar esta oportunidad de beca, o si no se registra para la fecha de vencimiento, su elegibilidad para la beca infantil TCT se cancelará. Recuerde que sus pagos de cuidado de niños son su responsabilidad después de la última fecha de servicio. Comuníquese con nuestro equipo de Recursos y Referencias de Cuidado Infantil (CCR&R) al 305-646-7220 para conocer opciones alternativas de cuidado infantil.

Gracias,

ELC de Miami-Dade/Monroe



## Child Scholarships



### The Children's Trust (TCT) Thrive by 5 Child Scholarship Letter for Over-Income Waiting List/ Managed Enrollment (ME) Families (rev.11/5/19)

Dear (INSERT Parent's first and last name):

Congratulations! You are receiving this letter because you have shown interest in The Children's Trust Thrive by 5 (TCT) Child Scholarship for your child(ren):

| CHILD'S NAME | DATE OF BIRTH |
|--------------|---------------|
|              |               |
|              |               |

The purpose of the TCT Thrive by 5 Child Scholarship is to provide high quality early learning services to families who apply to receive School Readiness services and they are considered to be above the Federal Poverty Level (FPL) or State Median Income (SMI) limits and are ineligible to receive School Readiness services. The TCT Child Scholarship is available to children 0-5 years old who enroll at one of the participating early learning programs on the attached list. These early learning programs within the Thrive by 5 Early Learning Quality Improvement System (QIS) have been determined to offer high quality early learning services according to the TCT guidelines based on the Classroom Assessment Scoring System (CLASS).

TCT Thrive by 5 Child Scholarship Agreement:

- Early learning programs must be participating in the Thrive by 5 Early Learning Quality Improvement System (QIS) and performing at a Tier 4 or 5. If your child is currently attending a non-participating early learning program, you have the option to transfer your child to a participating early learning program to receive this scholarship. If your child is currently attending a QIS program and it is performing at a Tier 3, you will have the option to have your child remain at the current program or transfer your child to a participating Tier 4 or 5 program to receive this scholarship.
- Please visit your selected early learning program to complete the registration process. You have 30 calendar days from (--INSERT NEXT MONDAY'S DATE--) to complete the registration. This scholarship is on a first-come-first-serve basis and is available based on funding availability. The Early Learning Coalition of Miami-Dade/Monroe is not responsible for space availability within the early learning programs.
- If you accept the TCT Thrive by 5 Child Scholarship, the scholarship pays a portion of the monthly child care cost and one-time initial registration fee of \$50 per child effective August 2019.
- If you accept the TCT Thrive by 5 Child Scholarship and your child(ren) are ineligible for VPK, effective August 1st, 2019 you will be responsible for the parent's co-payment fee of \$14/daily (or \$70/week) for your first qualifying non-VPK child. A 50% sibling discount will be applied for subsequent qualifying non-VPK child(ren) (\$7/daily or \$35/weekly).
- If you accept the TCT Thrive by 5 Child Scholarship and your children are eligible for VPK, effective August 19<sup>th</sup>, 2019 you will be responsible for the parent's co-payment fee of \$5/daily (or \$25/week) for your first qualifying VPK eligible child. A 50% sibling discount will be applied for subsequent qualifying VPK child(ren) (\$2.50/daily or \$12.50/weekly). VPK eligible children are those who are 4 years old by September 1<sup>st</sup> of the current school year.
- Should funding remain available, your eligibility for the TCT Thrive by 5 Child Scholarship is authorized for up to two years or your child(ren)'s entry into kindergarten, whichever comes first. Scholarship redetermination will be assessed biennially (every two years).



## Child Scholarships



- If you accept the TCT Thrive by 5 Child Scholarship and you decide to transfer to another Tier 4 or Tier 5 participating early learning program, please contact your current early learning program to request a transfer. Your current program will terminate all applicable child enrollments if you have a zero balance with them and do not owe outstanding parent co-payments. This transfer process may take up to 3 business days to complete and will reflect in the early learning program portal database. Transfers to non-participating early learning programs are not permitted.

To accept this TCT Thrive by 5 Child Scholarship opportunity, you have 30 calendar days from (–INSERT NEXT MONDAY'S DATE–) to select and register with an approved early learning program. A response is due by no later than (–INSERT DUE DATE–). Please present this letter to your selected early learning program as proof of your eligibility. Your early learning program of choice will advise you how to complete the final registration process.

Should you wish to decline this scholarship opportunity, or should you fail to register by the due date, your TCT Child Scholarship eligibility will be terminated. Contact our Child Care Resources & Referral (CCR&R) team at 305-646-7220 for alternative child care options.

Thank you,

ELC of Miami-Dade/Monroe

SAMPLE



## Child Scholarships



Carta de becas infantiles de The Children's Trust (TCT) Thrive by 5 para familias en lista de espera con ingresos que superan el limite /ME (rev. 11/05/19)

Estimado (INSERT Parent's first and last name):

¡Felicidades! Ha recibido esta carta porque ha mostrado interés en la beca infantil The Children's Trust Thrive by 5 (TCT) para su(s) hijo(s):

| NOMBRE DEL NIÑO | FECHA DE NACIMIENTO |
|-----------------|---------------------|
|                 |                     |
|                 |                     |

El propósito de la beca infantil TCT es proporcionar servicios de aprendizaje temprano de alta calidad a familias consideradas por encima de los límites del Nivel Federal de Pobreza (FPL) o del Ingreso Medio del Estado (\$MI) y que no son elegibles para recibir servicios de School Readiness. La beca infantil TCT está disponible para niños de 0 a 5 años que se inscriben en uno de los programas de aprendizaje temprano participantes de la lista adjunta. Se ha determinado que estos programas de aprendizaje temprano dentro del Sistema de Mejora de la Calidad de Thrive by 5 ofrecen servicios de aprendizaje temprano de alta calidad de acuerdo con las directrices de TCT basadas en el Sistema de Calificación de Evaluación en el Aula (CLASS).

Acuerdo de beca infantil TCT:

- Los programas de aprendizaje temprano deben participar en el Sistema de Mejora de la Calidad del Aprendizaje Temprano (ELQIS) Thrive by 5 y estar en un Nivel 4 o 5. Si su hijo actualmente asiste a un programa de aprendizaje temprano no participante, tiene la opción de transferirlo a un programa de aprendizaje temprano participante para recibir esta beca. Si su hijo está asistiendo actualmente a un programa de QIS y está en un Nivel 3, usted tendrá la opción de que su hijo permanezca en el programa actual o transferir a su hijo a un programa de Nivel 4 o 5 participante para recibir esta beca.
- Visite el programa de aprendizaje temprano seleccionado para completar el proceso de inscripción. Tiene 30 días calendario desde (--INSERT NEXT MONDAY'S DATE--) para completar la inscripción. Esta beca se otorga por orden de llegada y está disponible según la disponibilidad de fondos. Early Learning Coalition de Miami-Dade/Monroe no es responsable de la disponibilidad de espacios en los programas de aprendizaje temprano.
- Si acepta la beca infantil TCT, esta incluye una parte del costo mensual de cuidado infantil y una vez la tarifa inicial de inscripción de \$50 dólares por niño a partir de agosto de 2019.
- Si acepta la beca infantil TCT y sus hijos no son elegibles para VPK, en vigencia a partir del 1 de agosto de 2019, usted será responsable de la cuota del copago de padres de \$14/día (o \$70/semana) para su primer hijo que no sea elegible para VPK. Se aplicará un descuento del 50% para los hermanos que no sean elegibles para VPK (\$7/día o \$35/semana).
- Si acepta la beca infantil TCT y sus hijos son elegibles para VPK, en vigencia a partir del 19 de agosto de 2019, usted será responsable de la cuota de copago de padres de \$5/día (o \$25/semana) para su primer hijo elegible para VPK. Se aplicará un descuento del 50% para los hermanos elegibles para VPK (\$2.50/día o \$12.50/semana). Los niños elegibles para VPK son aquellos que cumplen 4 años antes de o el 1 de septiembre del año escolar en curso.
- En caso de que haya fondos disponibles, su elegibilidad para la beca infantil TCT está autorizada por hasta dos años o hasta el ingreso de sus hijos a Kindergarten, lo que ocurra primero. La redeterminación de las becas se evaluará de manera bianual (cada dos años).



## Child Scholarships



- Si acepta la beca infantil TCT y decide transferir a su hijo(s) a otro programa de aprendizaje temprano participante en Thrive by 5 y de Nivel 4 o Nivel 5, comuníquese con su programa de aprendizaje temprano actual para solicitar la transferencia. Su programa actual cancelará todas las inscripciones correspondientes del niño si tiene un saldo de cero con ellas y no tiene ningún copago de padre pendiente. Este proceso de traspaso puede tardar hasta 72 horas en completarse y se reflejará en la base de datos del portal del programa de aprendizaje temprano. No se permiten transferencias a programas de aprendizaje temprano no participantes.

Para aceptar esta oportunidad de beca infantil TCT Thrive by 5, tiene 30 días calendario desde *(--INSERT NEXT MONDAY'S DATE--)* para seleccionar e inscribirse en un programa aprobado de aprendizaje temprano. Debe recibir una respuesta antes de *(-- INSERT DUE DATE DATE--)*. Presente esta carta a su programa de aprendizaje temprano seleccionado como prueba de su elegibilidad. Su programa de aprendizaje temprano de elección lo asesorará para completar el proceso de inscripción final.

Si desea rechazar esta oportunidad de beca, o si no se registra para la fecha de vencimiento, su elegibilidad para la beca infantil TCT se cancelará. Comuníquese con nuestro equipo de Recursos y Referencias de Cuidado Infantil (CCR&R) al 305-646-7220 para conocer opciones alternativas de cuidado infantil.

Gracias,

ELC de Miami-Dade/Monroe



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**Early Learning**  
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For more information on Thrive By 5 Quality Improvement System, visit:

**[www.TheChildrensTrust.org/elqis](http://www.TheChildrensTrust.org/elqis)**