



Finance & Operations Committee Meeting

Thursday, May 4, 2017
The Children's Trust
3150 S.W. 3rd Avenue, 8th Floor
Training Room
9:30 a.m. – 11:00 a.m.

Board of Directors

Laurie Weiss Nuell
Chair
Lily de Moya
Vice Chair
Kenneth C. Hoffman
Treasurer
Claudia Grillo
Secretary

Daniel Bagner, Ph.D.
Miguel Balsera, Ph.D.
Roderster Brandon
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Alberto M. Carvalho
Rep. Nicholas Duran
Dr. Antonia Eyssallenne
Gilda Ferradaz
Alvin Gainey
Karla Hernandez-Mats
Nelson Hincapie
Pamela Hollingsworth
Steve Hope
Esther Jacobo
Tiombe Bisa Kendrick-Dunn, Ph.D.
Inson Kim
Marissa Leichter
Frank Manning
Susan Neimand, Ph.D.
Marta Pérez, Ph.D.
Judge Orlando Prescott
Hon. Isaac Salver
Com. Xavier L. Suarez
Mark Trowbridge
Karen Weller

David Lawrence Jr.
Founding Chair

James R. Haj
President & CEO

County Attorney's Office
Legal Counsel

AGENDA

- 9:30 a.m. **Welcome and opening remarks** Kenneth C. Hoffman
Chair
- 9:35 a.m. **Public comments**
- 9:45 a.m. **Approval of April 6, 2017 Finance & Operations Committee minutes summary**
(Additional items packet, Pg. 3) Kenneth C. Hoffman
Chair
- 9:50 a.m. **Presentation**
- Draft Comprehensive Annual Financial Report (CAFR) Fiscal Year 2015-16
Andrew Fierman, Partner
Alberni, Caballero, Fierman & Company, LLP
- 10:15 a.m. **Resolutions** James R. Haj
President/CEO
- Resolution 2017-A:** Authorization to expend up to \$50,000.00 for Community Engagement Team support services with Hermantin Consulting, LLC., from July 1, 2017 to September 30, 2018. *(Pgs. 4-12)*
- Resolution 2017-B:** Authorization to increase previously approved award of \$115,000.00 to WebAuthor.com, LLC, by an additional \$15,000.00 for the development of functionality for Trust Central. Contract to be for a term of 12 months, commencing October 1, 2016 to September 30, 2017, for a total award in an amount not to exceed \$130,000.00. *(Pgs. 13-14)*
- Resolution 2017-C:** Authorization to negotiate and execute a contract with WebAuthor, a company selected from the approved vendor pool, to establish an Integrated Data Repository for The Children's Trust. The contract shall be for a term of 16 months commencing June 1, 2017 and ending September 30, 2018, and in a total amount not to exceed \$212,000.00. *(Pgs. 15-16)*
- Resolution 2017-D:** Amendment of resolution #2017-17 to authorize the President/CEO to execute contract amendments with a provider that has changed its name, without board approval. This action will promote more effective and efficient operations of The Children's Trust. *(Pgs. 17-18)*

The public is allowed to comment before presentation of resolutions but must register with the Clerk of the Board prior to being allowed to comment.

10:45 a.m. **CEO Report**

James R. Haj
President/CEO

- *CEO Report on contracts under \$25,000.00 (Pgs. 19-20)*

11:00 a.m. **Adjourn**

Reminder:

Next Committee Meeting: Thursday, June 8, 2017

The public is allowed to comment before presentation of resolutions but must register with the Clerk of the Board prior to being allowed to comment.



Finance & Operations Committee Meeting Summary
April 6, 2017
9:36 – 10:16 a.m.

These actions were taken by the Finance & Operations Committee on April 6, 2017:

Motion to approve the March 2, 2017 Finance & Operations Committee meeting minutes was made by Kenneth Hoffman and seconded by Nelson Hincapie. Motion passed unanimously, 4-06

Resolution 2017-A: Motion to recommend the resolution to the Board of Directors on April 24, 2017 was made by Nelson Hincapie and seconded by Alvin Gainey. Contract amendment to reflect a name change by Human Services Coalition, Inc. to Catalyst Miami, Inc. for existing and future contracts. Motion passed unanimously, 4-0.

Resolution 2017-B: Motion to recommend the resolution to the Board of Directors on April 24, 2017 was made by Kenneth Hoffman and seconded by Nelson Hincapie y. Authorization to negotiate and execute a third and final contract renewal with Knowledge Builders of Florida to deliver an after-school and summer camp program for elementary and middle school children. Contract renewal to be for a term of 12 months, commencing August 1, 2017 and ending July 31, 2018, in a total amount not to exceed \$138,127.00. Provider was placed on a fiscal performance improvement plan on June 28, 2012 and will continue to be monitored during this contract renewal period. Motion passed unanimously, 4-0.

Resolution 2017-C: Motion to recommend the resolution to the Board of Directors on April 24, 2017 was made by Kenneth Hoffman and seconded by Alvin Gainey. Authorization to negotiate and execute a third and final contract renewal with Multi-Ethnic Youth Group Association, Inc. to deliver an after-school and summer camp program for elementary and middle school children. Contract renewal to be for a term of 12 months, commencing August 1, 2017 and ending July 31, 2018, in a total amount not to exceed \$111,600.00. Provider has repeatedly been on a fiscal performance improvement plan since the contract period dated August 1, 2015 to July 31, 2016 and again for the contract period dated August 1, 2016 to July 31, 2017, and will continue to be monitored during this contract renewal period. Motion passed unanimously, 4-0.

Meeting adjourned at 10:16 a.m.

The Children's Trust Board Meeting

Date: May 22, 2017

Resolution: 2017-A

Strategic Plan Priority Investment Area: Community Awareness and Advocacy – Promote citizen engagement and leadership; Public awareness and program promotion; Cross-funder collaboration of goals, strategies and resources

Strategic Plan Headline Community Result(s): Children are supported by nurturing and involved parents; Students are succeeding academically; Children behave appropriately in schools, home and community; Youth successfully transition to adulthood.

Recommended Action: Authorization to expend up to \$50,000.00 for Community Engagement Team support services with Hermantin Consulting, LLC. from July 1, 2017 to September 30, 2018.

Budget Impact: Funding is allocated for FY 2016-17 and is projected to be available in the FY 2017-18 budget.

Background: The Children's Trust Community Engagement team, established in 2015 to support the core value of the existing strategic plan for The Children's Trust to "See youth and families as change agents, in addition to program participants". Its mission is to listen, connect and engage individuals and agencies to support positive community change. The team is comprised of four community based staff that are assigned to the four designated quadrants of Miami-Dade County (North, South, Central and Northeast) and serves to promote the mission and vision of The Children's Trust by collaborating with community stakeholders to improve environmental factors, such as; to coordinate efforts, align resources, Inspire and inform the public, and advocate for and support increased availability of needed services for all. The role of the community liaison is to provide essential supports in pursuit of this endeavor. Community Engagement is a priority investment area in the current strategic plan of The Children's Trust.

Leonie Hermantin is the primary operator of Hermantin Consulting, LLC. The Children's Trust first contracted with Ms. Hermantin in May 2015 to help expand and enhance the overall capacity of the Community Engagement team. Since then, she has been working with the Haitian-American community in Miami-Dade County on The Trust's behalf and has successfully supported the team's mission, focus and reach.

Description of services to be provided: Using her professional and academic expertise, Ms. Hermantin will continue to help the Haitian-American community design and implement culturally sensitive community-driven projects and plans focused on improving neighborhood conditions and building capacity, with the intent of improving communal environmental factors for youth development. Such growth and capacity development would be demonstrated as community lead efforts to address communal risk and protective factors. Over the next year, Ms. Hermantin will develop and maintain a list of specific community engagement projects and steps to demonstrate her impact and contributions to the mission of The Children's Trust and the goals of the Community Engagement team.

These projects will be tracked and reported as activities, planning meetings, existing/needed resource assessment, and overall outcomes.

Ms. Hermantin's principle contracted responsibilities will be to:

- Facilitate and participate in meetings with individuals, community organizations, professional groups, neighborhood groups, faith-based groups, corporations and others to promote an understanding of community needs;
- Promote and raise awareness of The Children's Trust program investments;
- Serve as a liaison between The Children's Trust and the Haitian American and North Miami/Northeast Miami-Dade quadrant;
- Facilitate listening sessions and provide support for youth involvement forums;
- Convene community/resident leaders to solicit cultural understanding for community issues, needs, and priorities;
- Work with community groups/collaborations to facilitate the development and execution of resident lead plans and projects;
- Remain informed of data-driven community information, demographic characteristics, growth patterns, projected municipal and community plans and other information affecting children and families;
- Jointly plan and participate in the development of community based special events
- Assist in the planning and development of new community programs and in the expansion of existing programs based on community priorities and data demonstrated needs;
- Engage in organized youth violence prevention efforts led by the community;
- Develop, maintain and implement a community engagement action plan;
- Prepare reports of findings, conclusions and recommendations to provide guidance for improved programmatic, community outreach and engagement investments; and
- Perform other duties at the request of The Children's Trust.

Geographic Area: Countywide.

The foregoing recommendation was offered by _____ who moved its approval. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this**
22th day of May, 2017.

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _____

SECRETARY

Approved by County Attorney _____ for form and legal sufficiency _____

Hermantin Consulting LLC

The Children's Trust Community Engagement Accomplishments 2016-2017

This report is to summarize the highlights and activities undertaken as a member of the Children's Trust Community Engagement Team from May 2016 until April 2017. As the team member responsible for the NE corridor, where a large Haitian Creole speaking community resides, my responsibilities include:

- Attending community events,
- Engagement with organizations funded by TCT
- Identifying issues or opportunities for the team
- Engaging local stakeholders including neighborhood organizations and elected officials
- Serving at the discretion of Team leaders, Diana Ragbeer and Donovan Lee-Sin

I- COMMUNITY ENGAGEMENT

- In May 2016, I introduce TCT's Executive Director James Haj to the Haitian Community at Chairman's Monestime launch of Haitian Culture month
- Arranged an interview for him on Sant La's television program Teleskopi
- Secured meetings between Mr. Haj and then Chairman Monestime
- Continue to be the liaison between TCT and Commissioner Monestime's Office
- Maintain good relations with the staff of Chairman Hardemon's Office
- Maintain great relationships with school board members Dorothy Bendross Mandigall and Steve Gannon
- Maintain good relationships with members of the faith communities particularly Father Reginald of Notre Dame Catholic Church, Father Maxi of Emmanuel Baptist and Pastor Fanfan who leads a network of protestant churches and Reverend Fritz Bazin of the Episcopal Church

Little Haiti-

Work in Little Haiti includes attending community events during Haitian Heritage Month, Art Basel, Little Haiti Book Fair.

- **Park and Walk-** I have also participated in monthly Park and Walk activities where City of Miami NET administrator, police officers and Gang Alternatives staff go door to door in designated neighborhoods to distribute information about services available in the community. This has been a great opportunity to share relevant TCT flyers and more specifically inform residents with young children about TCT's Read to Learn Program and encourage them to apply for the free Monthly Book Club. I have distributed over 50 Book Club applications.
- **Little Haiti Advisory Group:** Under the leadership of FANM the Little Haiti community has become very active in its fight against gentrification. Gentrification creates demographic shifts and increases the demand for rental units in comparable neighborhoods. Rents are extremely high even in areas considered "less desirable" and many TCT partners such as FANM, Gang

Alternatives and Sant La report increase distress and housing instability in this community. FANM's Little Haiti Advisory group has been meeting to mitigate impact through the formulation of Community Benefits packages which will help current residents I am attending Tuesday meetings and Community Charette at the Little Haiti Cultural Center.

- **Gang Alternatives:** I attend monthly Service partnership meetings at Gang Alternatives. I also attend their Drug Free Community Partners meeting and I have been invited to join their evaluation committee. I have also invited Michael to attend meetings organized by the Haitian American Chamber of Commerce. Continued efforts to promote GA and their work throughout the community. Sharing information about organizations that are impactful is a powerful tool for building and strengthening communities.
- **Sant La:** Attended community meeting at Sant La and talked about the Children's Trust to Sant La's Fellows, a group of young Haitian American professionals who are interested in serving their community. The Fellows program is a year-long program which exposes them to the history of their community and allows them to explore the challenges met and contributions made by their community. Gus Barreiro of the Children's Trust was also invited to present.

North Miami

Activities in North Miami include community engagement- and more park based activities at Kiwanis/Clyde Judson Park. In North Miami, I accomplished the following:

- **Build stronger relationships with elected officials and stakeholders-** Audray Adams and I met with Vice Mayor Alix Desulme, Councilman Philip Bienaime, Parks and Recreation Director Derick Corker and his staff. Informal conversations with Mayor Smith Joseph while attending City of Miami events and celebrations-such as Haitian History Month, Art Basel, Holiday Celebrations, Black History Month. The mayor was also made aware of TCT's effort in North Miami, when he visited YES' after-school program.
- **National Soccer Foundation-** Facilitated the meeting between the Children's Trust and the City of North Miami, which resulted in a partnership between the Children's Trust, The City of North Miami and the National Soccer Foundation
- **Attending school based activities-** participated North Miami Middle Career fairs
- **CIS-**Attended monthly Communities in School Service partnership meetings in North Miami
- **Haitian American Chamber of Commerce-** Attended 8 meetings and engaged Chamber members to becoming more involved with children and youth initiatives in their community
- **PACT-** Participated in 3 PACT meetings leading the Nehemiah leading the Nehemiah
- **Haitian American Professional Coalition HAPC-** attended 3 HAPC meetings and encouraged them to focus on becoming more informed about the needs of children and families.
- **Haitian American Educators of Dade's** Parenting workshops, annual events and fundraisers

North Miami Beach

Limited involvement in North Miami Beach- cultivating relationships with community stakeholders Ketly Joachim and radio station owner Rose Coriolan

Liberty City-

Actively involved in Liberty City Collaborative, a multi-agency partnership focusing on addressing issues of violence in Liberty City

- **Liberty City Reads-** Created out of Liberty City Collaborative, focusing on encouraging Liberty City parents to read to their children. I was invited by the group to join and have actively participated with Aundray Adams in the creation of a workshop series focusing on encouraging parents to read in 5 culturally competent workshops. Aundray and I created and presented Workshop #2, on the use of technology in early reading, in collaboration with TCT research department. The workshop was extremely well received. Parents approached us and thanked us.
- **Urban Partnership of Miami** –Dade County Coalition- focusing on tackling under- age drinking and substance abuse usage in a specific area in Liberty City. I attend monthly meetings and I was invited to participate in their evaluation committee.
- **Walking one Stop-** Active participation in neighborhood based walking one stop with Wayne Rawlings. I also worked on a form which helps one stop volunteers to identify themselves and the effort to connect residents to services. I am well-known in these circles as the Creole speaker/ representative of the Children’s Trust and walking one stop agency partners occasionally contact me with issues or questions.

II- NEIGHBORHOOD ENGAGEMENT

Kiwanis Park-For the past year the Children’s Trust ‘s Community Engagement Team has been working with YES and active members of the community to develop engagement strategies. Monthly community meetings were convened and participants identified issues of concerns that they wished to address collectively. Residents attending meetings identify the need for more activities for their children including educational support and athletic/sports activities. One of the most pressing needs they identified was the need for their children to do well in school. They expressed concerns that their children attended underperforming schools and needed support from pre-kindergarten on to middle-school. Census report from the neighborhood also confirm the fact that very few children ages 0-5 are enrolled in nursery schools. Out of 277 children 0-5 only 47 are reported to be enrolled in any program.

In an effort to reflect the perspective of the entire neighborhood, the Children’s Trust conducted a survey on August 6, 2016. In a perimeter of about 500 homes, 29 high school students living within the City of North Miami, collected 135 surveys. The survey results were very similar to information collected at resident meetings.

In collaboration with Aundray Adams, I worked on the following:

- With the support of TCT research team, we adapted Riverside’s Park survey to the realities of the North Miami neighborhood

- We tested the survey at a community meeting and adjusted it by adding or removing survey questions. Parents wanted specific information and members of the neighborhood association wanted get more data as well.
- Survey was finalized and translated in Creole.
- I translated the parent consent form
- We also worked on securing the gift certificates which the students would get for their participation as survey collectors
- Creole version was reviewed by TCT Creole speaking staff
- Aundray and I recruited 27 students from partner organization Gang Alternatives, some were referred by the City of North Miami's Parks and Recreation and other volunteers were identified from the neighborhood by YES.
- I contacted City of North Miami PD for security and relied heavily on personal relationships with NMPD leadership to secure security coverage (there was a conflicting Back to School event at Joe Celestin Community Center)
- We also secured the services of a police officer to provide safety training to survey takers
- Naomie Labatie (a volunteer) and I offered the survey taking workshop
- The guest speaker was invited by TCT Christine Selby , breakfast offered by Gang Alternatives and lunch secured by Gus Barreiro
- 5 adult volunteers from the neighborhood chaperoned the survey takers
- Surveys results were entered by 6 student volunteers
- Meeting where survey was going to be presented to the community was promoted throughout the neighborhood with a flyer (prepared by TCT) which I distributed door-to- door with 2 neighborhood volunteers.
- Survey results were presented at a community meeting where 25 participants
- Once again identified areas of priority- namely good educational enrichment programs and parent child activities such as movie nights, read aloud etc.

Once neighborhood priorities were identified we proceeded to work with YES' leadership to identify opportunities to promote park activating activities:

Mother's Day- 30 mothers were invited and received flowers and refreshments sponsored by Western Union

Father's Day- Fathers were invited to come to the park with their children and sit for photographs that was printed and shared. Refreshments were provided by Hermantin Consulting LLC.

Summer camp- with the TCT community engagement's support Western Union and Hermantin Consulting LLC co-sponsored YES, back to school celebration. Over 40 community members attended an evening celebrating the children who participated in camp activities.

Community meeting resumed in October planning on ways to improve YES' educational enhancement program.

Weekly team meeting which include YES' Executive Director, a representative from Parks and Recreation and TCT team members Leonie and Aundray

Monthly community meetings held- attendance averages 20 attendees. Issues of concerns included quality of after-school program, safety of the park and planning for activities. All refreshments courtesy sponsored by Hermantin Consulting LLC

- **Halloween celebration** involved 20 children from the neighborhood-sponsored by Hermantin Consulting
- **Thanksgiving Celebration-** was a very special one, parents contributed to the Thanksgiving meal, preparing Turkey, ham, rice and beans and desert. This was a major accomplishments since parents seldom volunteered to prepare food. Table wear, utensils and drinks sponsored by Hermantin Consulting LLC. Gratitude was the word of the week and children were asked to prepare a card for their parents sharing why they were grateful. Parents were very moved.
- **Holiday Celebration-** I was able to secure the support of a local entrepreneur who covered the costs of the party. He also brought presents for 25 children and agreed to mentor one of the teenaged volunteers.
- **Movie Night** – YES organized Movie Night in an effort to encourage parents to watch the movie with their children- about 25 children attended- Popcorn and soda were served- Refreshments and sound system sponsored by Hermantin Consulting LLC

In an effort to secure volunteers to staff the educational enhancement programs we accomplished the following:

- Nurturing stronger relationships in with homeowner's association
- Local K-8 public School Ben Franklin K-8. We have a great relationship with the principal Dr. Fabrice Laguerre and the president of the very active Parent's association at Ben Franklin and North Miami Senior led by Mrs. Esthomene Dorcely
- Worked closely with Donnie Hale PH.D from FIU's school of Education
- FIU's Digital Library of the Caribbean met with ED
- The Haitian Student Organization at FIU- Attended 3 student events
- Barry University's community internship program
- City of North Miami's Department of Parks and Recreation
- Enlist the support of an organization of Haitian millenials, Walk My Shoes" extremely committed to community work
- Preparation of Kiwanis' Educational Enhancement program, meeting teachers and potential educators to staff the program

III- CONCLUSION

For the year 2016-2016:

- I attended where I have represented the TCT's community engagement team- over 300 meetings
- Built stronger links between TCT and the Haitian American community through meaningful engagement with professional organizations, faith based networks, community based and grassroots organizations.
- Meaningful and engaged representation of the Community Engagement team in Liberty City
- Continued to work with YES to activate Kiwanis Park with activities identified by parents and stakeholders as priorities
- Sponsored refreshments and special equipment (sound system) for many of the activities (\$2,000)
- Recruited sponsors for events
- Encouraged YES to seek support from businesses in the neighborhood
- Continued to cultivate amiable relationships with elected officials

The Children's Trust Board Meeting

Date: May 22, 2017

Resolution: 2017-B

Strategic Plan Priority Investment Area: Information Technology

Strategic Plan Headline Community Result(s): Cross Cutting

Recommended Action: Authorization to increase previously approved award of \$115,000.00 to WebAuthor.com, LLC, by an additional \$15,000.00 for the development of functionality for Trust Central. Contract to be for a term of 12 months, commencing October 1, 2016 to September 30, 2017, for a total award in an amount not to exceed \$130,000.00.

Budget Impact: The amount of funding for this resolution is allocated for FY 2016-17.

Description of services to be provided: Trust Central is The Children's Trust's new initiative software solution that centralizes data collection and data management to improve the efficiencies of The Children's Trust.

Trust Central has a number of modules to facilitate the collection of data. Two modules have already been developed and are currently being used by the provider community. Three modules are being developed and the development of three others is anticipated to occur later in the fiscal year.

Modules in use:

SAMIS 2.0 – this module is used by funded providers to report their contractual outcomes on a monthly basis and to submit their invoices for re-imbursement on a monthly basis. At the start of a contract year, SAMIS 2.0 is used to create a provider's budget.

Program Metrics – this module is used to trace the performance and progress of funded programs. Both The Trust's and funded providers' staff use this module to keep track of site visits and CAT(content area team) observations. Funded providers use this module to keep track of their growth plans and the progress they are making against the plans.

Modules being developed:

Contracting – this module will be used by the funded providers to submit their scope and budget which will be merged to create a contract that can be signed and stored electronically. This module will replace the current manual contracting process and be more efficient.

CRM – this module will be the CRM (contact relationship management) tool for The Trust staff to track contacts and their interactions with those contacts. It will allow for more targeted communications with the community.

Solicitation – this module will provide solicitation software with fewer elements that may cause technical difficulties and is more user friendly than the current solicitation software. This module will fully integrate the entire solicitation process and eliminate the need to use excel spreadsheets when making funding decisions.

Modules to be developed:

Records Management – this module is being proposed because it would complement the solicitation module and make records management of the numerous solicitation applications easier. This module will also assist The Trust in being compliant with state records retention laws in Chapter 119 of the Florida Statutes.

User Management – this module is being proposed to allow funded providers to manage their user access to Trust Central. Currently, the funded providers must submit requests to The Trust for user creation and deletion. With this module, the funded providers will be able to create and delete users on their own. This module will reduce the cost and time associated with having Trust staff create and delete users on behalf of the funded providers.

Travel and Expense – this module is being proposed to streamline The Trust staff’s reporting of expenses and mileage. The module will be able to automatically calculate some mileage and expenses, thereby reducing the time required to submit expense and mileage reports.

Background: WebAuthor is one of The Children’s Trust’s existing vendors in the IT vendor pool. On October 19, 2016, the Board approved Resolution #2017-13, authorizing a contract award to WebAuthor, not to exceed \$115,000.00, for the development and maintenance of Trust Central. Once development of the new modules commenced, staff determined that that it would be more efficient build out the records management, travel & expense and user management modules simultaneously. To include these additional three modules will cost an additional \$15,000.00.

Geographic Area: Countywide.

The foregoing recommendation was offered by _____ who moved its approval. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22th day of May, 2017.**

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _____

SECRETARY

Approved by County Attorney for form and legal sufficiency _____

The Children's Trust Board Meeting

Date: May 22, 2017

Resolution: 2017-C

Strategic Plan Priority Investment Area: Program & Professional Development: Program Evaluation & Community Research, Information Technology

Strategic Plan Headline Community Result(s): Cross Cutting

Recommended Action: Authorization to negotiate and execute a contract with WebAuthor, a company selected from the approved vendor pool, to establish an Integrated Data Repository for The Children's Trust. The contract shall be for a term of 16 months commencing June 1, 2017 and ending September 30, 2018, and in a total amount not to exceed \$212,000.00.

Budget Impact: Funding is allocated for FY 2016-17 and is projected to be available for FY 2017-18.

Description of services to be provided: The development and implementation of an Integrated Data Repository (IDR) will serve as a central location for all of The Children's Trust's data, including fiscal, contract, agency information, child/family and community data. Some of the tasks the IDR will provide include, but are not limited to:

- Identifying/providing report solution to handle both aggregated and disaggregated data that will include self-service options based on the user's skill level, which will range from beginner to expert;
- Refining of data strategy;
- Building an application program interface (API) based on our customized data collection application, Trust Central;
- Ongoing ability to access readily available community data for reporting needs; and
- Sorting and loading existing legacy data in the IDR.

Background: In November 2016, The Children's Trust issued a request for qualifications (RFQ #2017-06) seeking applicants for a three year technology services vendor pool. Six of the nine companies that submitted applications were selected to join the 2016-2019 technology services vendor pool. WebAuthor is one of such companies and also one of five companies approved to provide IDR services. WebAuthor was selected because of its: (1) experience in similar IDR projects; (2) understanding of the scope of work, which was demonstrated by its thorough response; (3) cost efficient and technologically sound proposed solution; and (4) knowledge and work on Trust Central, our centralized data collection system that will feed approximately 70% of the data that will reside in the IDR.

Geographic Area: Countywide.

The foregoing recommendation was offered by _____ who moved its approval. The motion was seconded by _____ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22nd day of May, 2017.**

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _____

SECRETARY

Approved by County Attorney _____ for form and legal sufficiency _____

The Children's Trust Board Meeting

Date: May 22, 2017

Resolution: 2017-D

Strategic Plan Priority Investment Area: N/A

Strategic Plan Headline Community Result(s): N/A

Recommended Action: Amendment of resolution #2017-17 to authorize the President/CEO to execute contract amendments with a provider that has changed its name, without board approval. This action will promote more effective and efficient operations of The Children's Trust.

Budget Impact: Individual amendments will state any budget impact when presented to the board.

Approval of this resolution will amend resolution #2017-17, which was approved by the board on October 19, 2016. Specifically, resolution #2017-17 authorized the President/CEO to approve contract amendments in the following areas without board approval.

- Adding/removing activities
- Dosage of activity
- Adding/removing a lower level staff position that does not change the underlying competitive solicitation award
- Outcome changes that do not change the underlying competitive solicitation award
- Change in participant numbers
- Incorrect footers trigger
- Change in target population

Adoption of this resolution will add another category, as identified below, to the type of contracts the President/CEO is authorized to execute without board approval.

- **Change to the name of a provider, legal or doing business as d/b/a**

A summary of all contract amendments will be provided quarterly to the board of directors as previously agreed.

Background: N/A

Geographic Area: N/A

The foregoing recommendation was offered by who moved its approval. The motion was seconded by and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22nd day of May, 2017.**

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _____

SECRETARY

Approved by County Attorney _____ for form and legal sufficiency _____

THE CHILDREN'S TRUST
President/CEO
Contracts - < / = \$25,000
January 1, 2017 through March 31, 2017

THE CHILDREN'S TRUST				
	Organization	# Served	Final Contract Amount	Description
Program Evaluation and Community Research				
1	The Forum for Youth Investment	65 staff from funded providers	\$500.00	Annual license fee in connection with the Youth Program Quality Assessment ("Youth PQA").
		Subtotal	\$500.00	
Promote Citizen Engagement and Leadership				
1	5000 Role Models of Excellence Project, Inc.	4,000	\$14,999.00	To sponsor the 5000 Role Models of Excellence Cultural Affairs project.
2	Dr. Walter Richardson	n/a	\$24,999.00	Allows Dr. Walter Richardson to serve in an advisory role and provide high level community engagement with a primary focus on the community in Miami-Dade County.
3	Florida Ice Corporation	1,000	\$5,000.00	Funding to supply ice/snow for community day event; that was previously rained out.
4	PJG Watson, LLC / DBA Jungle Island	250	\$12,250.00	This funding is to the cost of facility and audio services for a community planning event.
5	Walk by Faith Educational Centers LLC	20	\$4,080.00	Purchase of college aptitude testing preparation services for high school students within the Little Haiti community.
		Subtotal	\$61,328.00	
Public Awareness and Program Promotion				
1	Amigos Together for Kids, Inc.	4,000	\$10,000.00	Annual Blue Ribbon Child Abuse Prevention Campaign
2	Epilepsy Foundation of Florida	1,000	\$8,910.00	Sponsorship of Children's corner at the Walk the Talk for Epilepsy event
3	Friends of the Miami-Dade Public Library, Inc.	1,800	\$10,000.00	Sponsorship of Friends of the Miami-Dade Public Library "March" Author event with Congressman John Lewis.
4	Island TV/ Bato Productions	n/a	\$17,400.00	To pay for a monthly television segment on the only TV station with Creole Programming
5	LULAC Florida Corp.	265	\$5,000.00	This event's activities serves to develop awareness and active advocacy for expansion of quality education programs and dual language programs.
6	Miami Children's Museum, Inc.	2,700	\$10,000.00	Sponsorship of the Miami Children's Museum "Dr. Seuss" 113th Birthday signature event seeks to support literacy & encourage families to read together.
7	Miami-Dade County TV	15,000 viewers per show, 6 shows	\$21,600.00	Studio and crew rental and editing services with Miami-Dade County TV for the "Our Children" television talk show.
8	Miami-Dade Family Learning Partnership	5,000	\$10,000.00	Smart gallery is a unique gallery that integrates visual arts with literacy.
9	National Event Publications	2 millions annual attendance	\$12,000.00	Purchase of a full-page ad in Miami Marlins gameday programs for all of season 2017 and the MLB Miami Marlins Commemorative Souvenir Yearbook.
10	Opa-locka Community Development Corp.	300	\$3,536.00	Sponsorship of Health Matters: Health and Resource Fair to expose Opa-locka and North Miami-Dade residents to opportunities that will increase their overall health.
11	Police Athletic League of North Miami, Inc.	1,800	\$6,000.00	The F.A.C.T. festival provides social service, crime prevention, health and safety awareness in the North Miami area.
12	The Education Fund	2,400	\$10,000.00	An initiative highlighting the important impact art plays in child development and expression in an effort to increase funding of arts programming.
13	University of Wynwood	54,000	\$10,000.00	Poems to the Sky is to help promote literacy & arts education.
14	WLRN-FM	n/a	\$10,070.00	To purchase ads on WLRN Public Radio
15	Young Men's Christian Association of South Florida, Inc.	2,250	\$10,000.00	YMCA's Healthy Kids Day engages kids and families in healthy lifestyles.
		Subtotal	\$154,516.00	

THE CHILDREN'S TRUST				
	Organization	# Served	Final Contract Amount	Description
Supports for Quality Program Implementation and Fiscal/admin				
1	MCCJ, Inc.	40	\$1,220.00	To sponsor 40 Miami-dade County students to attend the 2017 Headliner Breakfast at the Rusty Pelican in Miami-Dade County on May 3, 2017.
2	My Life My Power World, Inc.	40-120	\$15,000.00	My Life My Power foster care training project.
3	Sabrina Bouie-Floyd	n/a	\$24,500.00	Capacity building service to Churches, faith-based institutions and Trust providers.
4	The Foundation Center	County-wide	\$15,000.00	Supports the five (5)Funding Information Network (FIN) partners within the Miami-Dade County Library System.
5	The Miami Foundation	35	\$4,750.00	2017 PhilanthropyMiami Conference.
		Subtotal	\$60,470.00	
		Total	\$276,814.00	

Program	Total Funded	# Contracts
Program Evaluation and Community Research	\$500.00	1
Promote Citizen Engagement and Leadership	\$61,328.00	5
Public Awareness and Program Promotion	\$154,516.00	15
Supports for Quality Program Implementation and Fiscal/admin	\$60,470.00	5
TOTAL	\$276,814.00	26