Board of Directors Meeting
Monday, October 22, 2018
4:00 p.m.

Location:
United Way – Ansin Building
3250 SW 3rd Avenue
Miami, Florida 33129
Ryder Room
Board of Directors Meeting
Monday, October 22, 2018
3250 S.W. 3rd Avenue (Coral Way)
United Way – Ryder Room
4:00 p.m. – 6:00 p.m.

AGENDA

4:00 p.m. Welcome and opening remarks
Laurie Weiss Nuell
Chair

4:05 p.m. Public comments

4:15 p.m. Approval of September 4, 2018 Board/1st TRIM and
September 17, 2018 2nd TRIM minutes summary
(Additional Items Packet) (Pgs. 5-7)
Karen Weller
Secretary

4:20 p.m. Appreciation for outstanding service to The Children’s Trust
James R. Haj
President/CEO
- Laurie Weiss Nuell, board chair

4:25 p.m. Nominating Committee Report
Rodester Brandon
Committee Chair
- Approval of new board treasurer
- Approval of candidate to fill at-large member vacancy

4:30 p.m. Presentation by Young Talent Big Dreams

4:40 p.m. Finance & Operations Committee Report
Kenneth C. Hoffman
Committee Chair

Resolution 2019-01: Authorization to enter into a service agreement with
Actors’ Playhouse at the Miracle Theatre Inc., for co-production and
presenting sponsorship of the Young Talent Big Dreams talent search, in an
amount not to exceed $50,000.00 for a term of 12 months, commencing on
October 1, 2018, and ending on September 30, 2019. (Pgs. 8-9)

Resolution 2019-02: Authorization to enter into a third and final
agreement with Schermer Creative Group, Inc., an agency selected from the
2016-2019 vendor pool for the purpose of providing six videos for the 2019
Champions for Children awards ceremony for an amount not to exceed
$30,000.00, and for regular and ongoing English/Spanish translation services
being provided by the agency for $8,000.00, in a total amount not to exceed
$38,000.00 for a term of 12 months, commencing on October 1, 2018, and
The public is allowed to comment before presentation of resolutions but must register
with the Clerk of the Board prior to being allowed to comment.
Resolution 2019-03: Authorization to release a request for qualifications (RFQ) for print services for Parenting Our Children, The Children’s Trust’s monthly parenting newsletter, for a total amount not to exceed $55,000.00. (Pgs. 12-13)

Resolution 2019-04: Authorization for the expenditure of dues for membership in the Florida Children’s Council, Inc. (FCC) in a total amount not to exceed $132,513.00 for a term of 12 months, commencing October 1, 2018 and ending September 30, 2019. (Pgs. 14-17)

Resolution 2019-05: Authorization to negotiate and execute a contract with CypherWorx, Inc. to utilize its Learning Content Management System (LCMS) for online learning content and reporting in a total amount not to exceed $50,000.00, commencing October 1, 2018 and ending September 30, 2019. (Pgs. 18-19)

Resolution 2019-06: Authorization to enter into agreements with the Agency for Healthcare Administration (AHCA) on behalf of three school health providers, to draw down $4,523,234.00 of Low Income Pool (LIP) funding by providing a local match and reducing the three school health providers’ funding awards in a combined total amount of $2,587,312.00. (Pgs. 20-21)

Resolution 2019-07: Authorization to negotiate and execute a contract with Healthmaster Holdings LLC for a software as a service solution to track school-based health clinic interactions, in a total amount not to exceed $250,000.00, commencing October 1, 2018, and ending September 30, 2019, with four possible 12-month renewals. (Pgs. 22-23)

5:00 p.m. Program Services and Childhood Health Committee Report

Pamela Hollingsworth Committee Chair

Resolution 2019-08: Youth Advisory Committee – Per The Children’s Trust approved budget, this resolution seeks authorization to continue to operate the Children’s Trust Youth Advisory Committee expand its members and increase the number of meeting sites. (Pgs. 24-25)

Resolution 2019-09: Authorization to negotiate and execute a contract with the Public Health Trust of Miami-Dade County d/b/a Jackson Health System, in partnership with the University of Miami Miller School of Medicine, to implement Miami’s Injury Free Coalition for Kids, a national model for injury prevention programming, and to replace the Injury Free Mobile unit, in a total amount not to exceed $524,000.00 for a term of 11 months, commencing November 1, 2018 and ending September 30, 2019. (Pgs. 26-28)

Resolution 2019-10: Authorization to negotiate and execute a contract renewal with Nova Southeastern University for capacity building for school nurses around oral health screening, prevention, and referral, in a total amount not to exceed $166,667.00 for a term of eight months commencing, November 1, 2018, and ending June 30, 2019. (Pgs. 29-30)

Resolution 2019-11: Authorization to release a competitive solicitation of $882,168.00 for continued reading enhancement services, in alignment with the board’s strategic plan with a new 5-year funding cycle to begin October 1, 2019. (Pgs. 31-32)

Resolution 2019-12: Authorization to negotiate and execute a contract amendment to extend the current 12-month contract with Florida International University Board of Trustees, Center for Children and Families (FIU), for reading enhancement services, for an additional five months, increasing the amount by $623,767.00, in a total amount not to exceed $1,505,935.00, for a term of 17 months, commencing May 1, 2018, and ending September 30, 2019. (Pgs. 33-35)

The public is allowed to comment before presentation of resolutions but must register with the Clerk of the Board prior to being allowed to comment.
Resolution 2019-13: Authorization to negotiate and execute a contract amendment with ConnectFamilias, to expand immigration services to youth living in Miami-Dade County, in a total amount not to exceed $140,000.00 for a term of 10 months commencing October 1, 2018 and ending July 31, 2019, in a new total amount of $640,000.00. (Pgs. 36-37)

5:30 p.m.  CEO Report

- Board attendance (Pgs. 38-39)
- 2019 meeting dates calendar (Pg. 40)
- Spooky Symphony: October 28, 2018 at Miami-Dade County Auditorium (4-6 pm)
- CEO Report on contracts under $25,000.00 (Pg. 41)
- David Lawrence Jr. book signing and reception: November 5, 2018 @ 6 pm
  Coral Gables City National Banking Center
  2855 S LeJeune Rd. #100, Coral Gables, Fl. 33134

6:00 p.m. Adjourn

Reminder:
Next Board meeting: *Monday, November 19, 2018*

The public is allowed to comment before presentation of resolutions but must register with the Clerk of the Board prior to being allowed to comment.
These actions were taken by The Children's Trust on September 4, 2018

Motion to approve the June 18, 2018 Board of Directors minutes was made by Hon. Isaac Salver and seconded by Pamela Hollingsworth. Motion passed unanimously, 24-0.

Motion to approve the July 9, 2018 Board of Directors minutes was made by Hon. Isaac Salver and seconded by Steve Hope. Motion passed unanimously, 24-0.

Motion to approve the revisions to the procurement policy was made by Judge Orlando Prescott and seconded by Rodester Branson. Motion passed unanimously, 24-0.

Finance & Operations Committee Report

Resolution 2007-60 (Amended): Motion to approve the resolution was made by Pamela Hollingsworth and seconded by Mary Donworth. This resolution seeks to amend Resolution #2007-60 (Attachment A), approved by the Board of Directors on May 7, 2007, relating to the President/CEO’s discretionary spending authority for funding requests under $25,000.00, to replace the monthly restriction of $100,000.00 with the equivalent yearly spending cap on the authority of the President/CEO for such expenditures. The procurement policy will be revised to reflect this amendment. Motion passed unanimously, 24-0.

Resolution 2018-102: Motion to approve the resolution was made by Rep. Nicholas Duran and seconded by Marissa Leichter. Authorization to negotiate and execute a twelfth-year match renewal with The United Way of Miami-Dade County, Inc., as the fiscal agent for the Community Based Care Alliance of Miami-Dade County (CBC Alliance), in a total amount not to exceed $64,000.00, for a term of 12 months, commencing October 1, 2018 and ending September 30, 2019. Motion passed, 23-0. Recusal by Mary Donworth.

Resolution 2018-103: Motion to approve the resolution was made by Dr. Nancy Lawther and seconded by Tiombe Bisa Kendrick-Dunn. Authorization to expend up to $50,000.00 for Community Engagement Team support services in the Haitian Community with Hermantin Consulting, LLC., for 12 months, commencing October 1, 2018 and ending September 30, 2019. Motion passed unanimously, 24-0.

Board meeting adjourned at 4:51 p.m.
These actions were taken by The Children’s Trust on September 4, 2018

Resolution 2018-104: Motion to approve the resolution was made by Hon. Isaac Salver and seconded by Steve Hope. Resolution of The Children’s Trust of Miami-Dade County, Florida, adopting the tentative millage rate for levying of ad valorem taxes for The Children’s Trust of Miami-Dade County, Florida for fiscal year 2018-2019; and declaring the percentage change in the property tax levy as defined under section 200.065, Florida Statutes; providing for an effective date. Motion passed unanimously, 24-0.


Adopted at 5:09 p.m.

Resolution 2018-105: Motion to approve the resolution was made by Rep. Nicholas Duran and seconded by Rodester Brandon. Resolution of The Children’s Trust of Miami-Dade County, Florida, adopting the tentative budget for fiscal year 2018-2019; providing for an effective date. Motion passed unanimously, 24-0.

The motion passed unanimously: 24 in favor, None opposed. None Abstained. Adopted at 5:12 p.m.

Meeting adjourned at 5:14 pm.
Second TRIM Hearing Summary
September 17, 2018
5:01 p.m.

These actions were taken by The Children's Trust on September 17, 2018

Resolution 2018-106: Motion to approve the resolution was made by Pamela Hollingsworth and seconded by Rodester Brandon. Resolution of The Children's Trust of Miami-Dade County, Florida, adopting the final millage rate for levying of ad valorem taxes for The Children’s Trust of Miami-Dade County, Florida for fiscal year 2018-2019; and declaring the percentage change in the property tax levy as defined under section 200.065, Florida Statutes; providing for an effective date.

The motion passed: 26 in favor. None opposed. Abstained (1) Judge Orlando Prescott.

Adopted at 5:16 p.m.

Resolution 2018-107: Motion to approve the resolution was made by Mark Trowbridge and seconded by Rep. Nicholas Duran. Resolution of The Children’s Trust of Miami-Dade County, Florida, adopting the final budget for fiscal year 2018-2019; providing for an effective date.

The motion passed unanimously: 27 in favor, None opposed. None Abstained.

Adopted at 5:20 p.m.

Meeting adjourned at 5:22 pm.
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-01

Strategic Plan Priority Investment Area: Community Awareness and Advocacy

Strategic Plan Headline Community Result(s): This investment supports all community results.

Recommended Action: Authorization to enter into a service agreement with Actors’ Playhouse at the Miracle Theatre Inc., for co-production and presenting sponsorship of the Young Talent Big Dreams talent search, in an amount not to exceed $50,000.00 for a term of 12 months, commencing on October 1, 2018, and ending on September 30, 2019.

Budget Impact: Funding in the amount of $50,000.00 for this resolution is allocated for FY 2018-19.

Background: Young Talent Big Dreams (YTBD) is an annual countywide performing arts competition now entering its ninth year. It is open to children and youth ages 8-17 residing in Miami-Dade County. Actors’ Playhouse is a 501 (c)(3) entity that operates a theater and has 30 years’ experience implementing programs for children and youth. In exchange for its financial support, the Children’s Trust is recognized as the presenting sponsor of the competition. The Children’s Trust also co-produces the competition, which involves The Children’s Trust staff in discussions around audition location selection, prizes, judges, media, competition rules, etc. Actors’ Playhouse has attracted more than 500 children and youth to register for YTBD auditions each year since the competition’s inception. The competition has successfully achieved The Children’s Trust’s goals of increasing participation in the spoken word and dance categories, as well as attracting more ethnically and racially diverse contestants with greater talent from throughout the community. Additionally, many YTBD participants have subsequently taken part in other live and televised performances and pursued careers in the performing arts.

This funding is in accordance with the procurement policy, section 2008 Community Outreach Activities.

Description of Services: Actors' Playhouse closely collaborates with The Children’s Trust to plan, develop and execute all aspects of the YTBD competition. Participants compete in music, dance, voice, original composition and spoken word. The competition consists of seven auditions, which are held throughout Miami-Dade County, and semifinal and final competitions. Actors’ Playhouse manages the coordination of the competition's many moving parts, which include: 1) securing audition venues, either at a reduced cost or free; 2) overseeing all audition sessions; 3) recruiting dozens of professional volunteer judges; 4) producing the semifinal and final shows; 5) soliciting and securing the donation of masterclasses and other prizes for participants; and 6) promoting auditions and the semifinal and final shows.
Geographic Area: Countywide

The foregoing recommendation was offered by ____________ who moved its approval. The motion was seconded by ____________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA
BY ____________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-02

Strategic Plan Priority Investment Area: Community Engagement and Advocacy

Strategic Plan Headline Community Result(s): This investment supports all community results.

Recommended Action: Authorization to enter into a third and final agreement with Schermer Creative Group, Inc., an agency selected from the 2016-2019 vendor pool for the purpose of providing six videos for the 2019 Champions for Children awards ceremony for an amount not to exceed $30,000.00, and for regular and ongoing English/Spanish translation services being provided by the agency for $8,000.00, in a total amount not to exceed $38,000.00 for a term of 12 months, commencing on October 1, 2018, and ending on September 30, 2019.

Budget Impact: Funding in the amount of $38,000.00 for this resolution is allocated for FY 2018-19.

Background: Schermer Creative Group, Inc. (Schermer) is a member of The Children’s Trust’s existing three-year vendor pool approved by the board through resolution #2017-01 on October 19, 2016. Schermer was selected for Champions for Children video production and English/Spanish translation services because it proposed the highest-quality product for the lowest cost and is the sole vendor in the current pool capable of providing the meticulous, high-level Spanish translation services we require.

This agreement would represent Schermer’s third and final consecutive year providing such services to The Children’s Trust during the current vendor pool term. The agency has consistently provided top-notch video production and translation services in a timely fashion. This renewal is in accordance with the procurement policy, section 2004 Vendor Pools, indicating the renewal of vendor agreements is contingent upon satisfactory performance during the life of the vendor pool.

Description of Services: Schermer provides complete project management to produce videos for the award recipients of the 2019 Champions for Children awards ceremony, inclusive of field production, scriptwriting, videotaping and postproduction work, including but not limited to editing, graphics, animation, dubbing/voiceover and soundtrack. Additionally, Schermer provides English to Spanish translation and editing services for a variety of written collateral.

Geographic Area: Countywide
The foregoing recommendation was offered by _____________ who moved its approval. The motion was seconded by _____________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ________________________________
SECRETARY

Approved by County Attorney for form and legal sufficiency ___________________
Strategic Plan Priority Investment Area: Community Awareness & Advocacy

Strategic Plan Headline Community Result(s): This investment supports all community results.

Recommended Action: Authorization to release a request for qualifications (RFQ) for print services for Parenting Our Children, The Children's Trust’s monthly parenting newsletter, for a total amount not to exceed $55,000.00.

Budget Impact: Funding in the amount of $55,000.00 for this resolution is allocated for FY 2018-19.

Background: The Children’s Trust has been producing a parenting newsletter since 2004. The printing and distribution of the monthly newsletter is a detail-driven, precisely timed project. It involves production and delivery of our trilingual newsletter to nearly 100 different locations, reaching more than 22,000 readers.

Description of Services: The vendor ultimately selected through this RFQ will be responsible for printing, sorting, boxing, labeling and prepping for delivery The Children’s Trust monthly parenting newsletter, a trilingual (English, Spanish and Creole) publication distributed to nearly 100 locations throughout Miami-Dade County, including after-school programs, child care centers and faith-based institutions and others.

Geographic Area: Countywide
The foregoing recommendation was offered by __________ who moved its approval. The motion was seconded by __________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _____________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ______________________

Resolution 2018-03 – POC Print Services RFQ (Communications - Public Relations & Marketing – Monthly Parenting Newsletter)
October 22, 2018
The Children’s Trust Board Meeting  
October 22, 2018  
Resolution 2019-04  

Strategic Plan Priority Investment Area: Community Engagement and Advocacy  

Strategic Plan Headline Community Result(s): This investment supports all community results.  

Recommended Action: Authorization for the expenditure of dues for membership in the Florida Children’s Council, Inc. (FCC) in a total amount not to exceed $132,513.00 for a term of 12 months, commencing October 1, 2018 and ending September 30, 2019.  

Budget Impact: Funding in the amount of $132,513.00 for this resolution is allocated for FY 2018-19.  

Background: The Florida Children’s Council, Inc., (FCC) is a statewide non-profit organization whose members consist of seven Children’s Services Councils (CSC or Council); CSC of Broward County, Kids Hope Alliance (Jacksonville), CSC of Palm Beach County, CSC of Martin County, The Children’s Trust, CSC of St. Lucie County, and Manatee Children’s Services. By engaging and enhancing the collective strengths of the individual CSCs, FCC promotes policies that build effective prevention and early intervention systems of supports for Florida’s children and families. Among other things, the FCC: (1) provides an umbrella for leadership, coordination and centralized management; (2) promotes and supports the needs of children and their families; and, (3) advocates and lobbies state-level policy decisions in order to support communities, children, youth and their families.  

In its mission to promote policies that build effective prevention and early intervention systems, the FCC focuses on the four key areas below:  

- Advocacy – Advance a prevention and early intervention agenda for children at state and national levels.  
- Awareness – Educate local communities, policymakers, businesses, community leaders and other organizations about the work and worth of CSCs.  
- Relationships – Build productive partnerships with individuals and organizations interested in making smart, strategic investments in Florida’s children and their families.  
- Expansion – Help communities maximize their return on investment through peer learning and resource maximization and by establishing children’s services councils in additional counties.  

The FCC is located in Tallahassee, Florida and has its own staff. In support of the FCC’s operation and to cover salaries and other operating expenses, each Council is assessed membership dues based on a percentage of their annual tax revenues. The Children’s Trust has been a member of the FCC since 2004. The percentage for calculation of the 2018-19 dues is 0.012 percent (compared to the typical rate of 0.013 percent of revenues), resulting  

Resolution 2019-04 - Promote public policy, advocacy and legislative agenda  
The Florida Children’s Council, Inc.  
October 22, 2018
in membership fees for The Children's Trust of $132,513.00 for 2018-2019 (a savings of $50,394.00).

Per the procurement policy, Section 2000 – G-8, Exemptions to Formal Competitive Procurement Process, this expenditure for membership dues is exempt from the competitive solicitation process.

**Description of Services:** Approval of this action is essential to the continued operation of the FCC. The FCC serves as the unified messenger on behalf of all member CSCs and the interests of the hundreds of thousands of children and families they collectively represent. Working with the expertise of Council members and CSC policy staff, the FCC develops a unified legislative strategy to ensure that Florida’s children are healthy, safe and successful in school.

The Children’s Trust plays a vital and active role in statewide advocacy. Part of its success comes from its collaboration with other CSCs in pursuit of a common legislative agenda on issues such as early childhood education and care, children’s safety, children’s health, the child welfare system and juvenile justice. The FCC is instrumental in the Councils’ cooperative endeavors. Collectively, the Councils have reached a level of significant investment and success in investing local resources in evidence-based services, which positions them to exert meaningful influence on state policies affecting children and families. Collaborative efforts with state leaders are key in the development of a long-range policy plan to strengthen crucial supports and resources that address hunger, transportation, housing, workforce development, health, education, and early intervention services for children and families, particularly those living in poverty. In this work, the FCC maintains active relationships with leadership in the executive and legislative branches that further the Councils’ collective work.

A snapshot of the Florida Children’s Council, Inc.’s, work during FY 2017-18 is provided below:

- The FCC worked and continues to work with community and state partners and the National Grade-Level Reading Campaign to create a statewide movement to ensure all children read on grade-level by the end of third grade through promoting school readiness and quality instruction, tackling chronic absenteeism, and improving summer learning, as well as engaging parents as their children’s first teachers. Through the Florida Grade-Level Reading Campaign (FGLRC), the FCC secured an expansion grant from the Helios Education Foundation totaling $1.7 million from 2018-2021. In addition, the FCC secured a $37,000.00 award from PNC Bank to fund production and dissemination of FGLRC video public service announcements (PSAs). The FGLRC now has 18 local Grade-Level Reading Communities including Miami-Dade County.

- The FCC houses the Florida Afterschool Network (FAN) and in partnership with experts and stakeholders is working to advance systems change for after-school and expanded learning opportunities. In addition to the 3-year grant received by the Mott Foundation in 2017, FAN received an award from the National Conference of State Legislatures for a data project to collect information on the landscape of after-school and summer learning programs in Florida. The data collected will be aggregated at the county level and will be used to inform policy-makers on potential gaps in resources and funding. FAN will also map the data to identify after-school deserts and use Child Welfare and Department of Juvenile Justice data overlays to analyze any overlap.

- The FCC worked to implement two-generational approaches (2Gen) to serving low-income children and families in Florida to ensure stability and security for the whole family and positive development for the children. With a planning grant from the Wellspring Philanthropic Fund, the FCC studied the complex systems of services...
available to families in poverty and analyzed these systems using the 2Gen framework. The FCC published its analysis, findings and recommendations for more effective policy solutions in a report entitled *Two Generational Approach: Focused Policies for Improved Outcomes*. This report was released in conjunction with the Florida Chamber of Commerce Prosperity Summit this May. Additionally, the FCC received a renewal grant from Wellspring Advisors to create a 2Gen animated PSA and a grant from the W.K. Kellogg Foundation to develop a model for aligning child care and workforce development services more coherently to improve child development outcomes and economic security for families.

- The FCC worked with The Children’s Trust public policy leadership, other CSCs and state partners to support the health, development and well-being of young children and their families in the first three years of life through the 1,000 Days initiative. The effort has been incorporated into the Florida Children and Youth Cabinet framework and is formally embedded in the strategic plan for work in the next year and beyond.

- FCC CEO, Brittany Birken, served as an expert on the Committee for Early Grade Success along with policymakers, stakeholders and other experts to make recommendations to the legislature on a coordinated child assessment system. The Committee published its findings in the report *Recommendations for a Coordinated Early Child Assessment System in Florida*. The 2019 FCC Public Policy Agenda will work to implement some of the recommendations made by the Committee.

- Brittany Birken and the FCC played an instrumental role in the creation and passage of HB 1091 during the legislative session. This bill reinforces and strengthens accountability measures in the publicly-funded School Readiness program and restores local flexibility in determining eligibility so early learning coalitions can prioritize children at greatest risk of school failure.

- Representing the FCC and CSCs, Brittany Birken serves as a Chamber Foundation Trustee and participates in meetings, workgroups and committees that have served to increase business leaders’ understanding of the work and worth of CSCs. The FCC has also participated in major Chamber events with the opportunity to present on early learning, after-school and summer learning, and the impact of poverty to families with young children.

- The FCC worked with the Florida Chamber’s Business Alliance for Early Grade Success and provided subject matter expertise and context on the current birth to third grade early learning landscape in Florida. Members of the Business Alliance are working to develop collateral material that can be used to inform community business leaders on the status of early learning initiatives including Grade-Level Reading. Business Alliance meetings are held quarterly in conjunction with Florida Chamber meetings and events.

- Representing the FCC and CSCs, Brittany Birken has served as the Chair of the Strategic Policy Council and on the Executive Committee for CareerSource Florida, Inc.’s, board of directors and discussed legislative priorities and strategic planning at meetings. In this capacity, she is working closely with CareerSource Florida on the development of outcomes and aligned work priorities that relate to and directly address generational poverty. To this end, CareerSource Florida used the FCC 2gen work as a basis for *Pathways to Prosperity*—a new local innovation funding stream of $2 million to support stronger outcomes for families with young children in poverty.

- The FCC also partnered with The Children’s Trust program staff to create an Early Learning Investment Strategy. Together they developed a new conceptual model for focused investments to increase quality early learning for children at greatest risk of school failure.

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The Florida Children’s Council, Inc.
October 22, 2018
• The FCC worked in partnership with community leadership from Alachua County, Brevard County, Escambia County, Lee County, Orange County, Leon County, and the Children’s Board of Hillsborough County that are exploring referendum opportunities for establishing a new CSC or becoming a member of the FCC.

• The FCC hosted an annual meeting of senior leadership team members from CSCs to provide opportunities to engage in peer learning on areas essential to child, youth and family services including finance, research, program, public policy, and communication. Based on discussions at the meeting, the FCC is developing additional affinity groups to increase communication among CSCs to share their experiences, innovative local initiatives, and challenges, as well as identify critical work priorities for the FCC that support the collective work efforts of the CSCs.

• In partnership with FGLRC, the FCC contracted with Stephanie Evergreen to conduct a two-day intensive data visualization training seminar for CSC members. The first day included an overview of data visualization techniques and the second day allowed for CSCs to meet with Stephanie Evergreen individually to review materials and strategies to improve data visualization.

Geographic Area: Statewide

The foregoing recommendation was offered by __________________ who moved its approval. The motion was seconded by ___________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ___________________
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-05

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<tr>
<th>Strategic Plan Priority</th>
<th>Investment Area: Program and Professional Development – Supports for quality program implementation and fiscal/administrative functions</th>
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**Strategic Plan Headline Community Result(s):** This investment supports all community results.

**Recommended Action:** Authorization to negotiate and execute a contract with CypherWorx, Inc. to utilize its Learning Content Management System (LCMS) for online learning content and reporting in a total amount not to exceed $50,000.00, commencing October 1, 2018 and ending September 30, 2019.

**Budget Impact:** Funding in the amount of $50,000.00 for this resolution is allocated for FY 2018-19.

**Description of Services:** CypherWorx, Inc. operates a training platform that consists of a software-as-a-service, LCMS, with a significant catalog of management, leadership, software, education, human resources, and regulatory courses for educational and youth-serving organizations. The Children’s Trust will utilize the LCMS to support its program and professional development for its employees and will allow funded providers to use the platform for the development of their employees. Users of the LCMS will have access to more than 800 online learning courses created by CypherWorx and custom content created by The Children’s Trust and its various training providers. All Trust-funded program and professional development services will be required to develop and offer their training content within the LCMS.

**Background:** CypherWorx, Inc., specializes in providing LCMS, instructional design services, and certification and credential programs for more than 1.2 million individuals working in 800+ organizations and associations, including school districts, colleges and universities, child care providers, and youth service organizations. CypherWorx’s LCMS, CollaborNation, is currently being utilized by two Children’s Trust-funded program and professional development providers to manage course registration and to host virtual courses that have been developed over the past two years. Nova Southeastern University’s Project RISE (Research, Inspiration, Support, and Evaluation) program introduced CollaborNation in 2016, and the Advocacy Network on Disabilities started using it during FY 2017-18. Other program and professional development supports currently out for bid to support family service programs will also be required to deliver content and track services in this LCMS. Additionally, The Children’s Trust has identified a need to provide on-going professional development opportunities to its staff in order to enhance the knowledge and skills needed to excel in their roles.

Per the procurement policy, section 2000 - E, Purchases of Goods and Services greater than $5,000.00 and up to and including $50,000.00, quotes were requested from potential vendors and three quotes were received. After review of the quotes and conversations with the vendors, it was determined that it would be more economical and strategic to provide a
consolidated end user experience by aligning The Children’s Trust’s staff professional development with the LCMS currently utilized by providers for program and professional development. This would allow The Children’s Trust to consolidate both services, staff professional development and provider program and professional development into one master contract.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by ________________ who moved its approval. The motion was seconded by ________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ________________
Strategic Plan Priority Investment Area: Health and Wellness

Strategic Plan Headline Community Result(s): Comprehensive School-based Health – Children regularly access medical, comprehensive vision, dental and behavioral health care services.

Recommended Action: Authorization to enter into agreements with the Agency for Healthcare Administration (AHCA) on behalf of three school health providers, to draw down $4,523,234.00 of Low Income Pool (LIP) funding by providing a local match and reducing the three school health providers’ funding awards in a combined total amount of $2,587,312.00.

Budget Impact: There is no budget impact. The amount of the local match set aside, $2,587,312.00 was previously allocated to and is being reduced from three existing school health contracts for this school-year.

Description of Services: The Low Income Pool is a funding pool to support health care providers that provide uncompensated care to Florida residents who are uninsured or underinsured. The program is funded primarily by intergovernmental transfers from governmental entities, such as The Children’s Trust, matched by federal funds through AHCA. This resolution authorizes a local match of $2,587,312.00 as a set aside to draw down a total of $4,523,234.00 of federal funding. The Children’s Trust’s three health contracts will be amended and used to leverage the LIP funding, which will be used exclusively for the provision of health services for children in Miami-Dade County.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Current Contract Amount</th>
<th>Recommended Reduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borinquen Medical Health Centers, Inc.</td>
<td>$3,481,000.00</td>
<td>$1,027,424.00</td>
</tr>
<tr>
<td>Citrus Health Network, Inc.</td>
<td>$2,299,000.00</td>
<td>$460,433.00</td>
</tr>
<tr>
<td>Jessie Trice Community Health Center, Inc.</td>
<td>$4,399,000.00</td>
<td>$1,099,455.00</td>
</tr>
<tr>
<td>All</td>
<td>$10,179,000.00</td>
<td>$2,587,312.00</td>
</tr>
</tbody>
</table>

Background: On October 19, 2005, the Centers for Medicare and Medicaid Services, approved the Research and Demonstration Waiver Application for the State of Florida, relating to Medicaid reform. On December 8, 2005, the Florida Legislature passed House Bill 3B, which authorized the implementation of the waiver and created the Low Income Pool (LIP). The LIP was established to ensure continued government support for the provision of health care services to Medicaid recipients and underinsured and uninsured populations. The LIP funding was appropriated this year through Senate Bills 5500 and 2514.
**Geographic Area:** Countywide.

The foregoing recommendation was offered by __________ who moved its approval. The motion was seconded by __________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22nd day of October 2018.**

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ________________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency __________________________
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-07

Strategic Plan Priority Investment Area: Health and Wellness: Comprehensive School-based Health

Strategic Plan Headline Community Results: Children regularly access medical, dental & behavioral health care; students are succeeding academically; children meet recommended levels of physical activity; and children behave appropriately in schools, homes & communities.

Recommended Action: Authorization to negotiate and execute a contract with Healthmaster Holdings LLC for a software as a service solution to track school-based health clinic interactions, in a total amount not to exceed $250,000.00, commencing October 1, 2018, and ending September 30, 2019, with four possible 12-month renewals.

Budget Impact: Funding in the amount of $250,000.00 for this resolution is allocated for FY 2018-19.

Background: The Children’s Trust requires all Trust-funded school-based health providers to provide various reports concerning the services delivered to facilitate the evaluation of quality of care and tracking of impact. The software is required by law to comply with The Agency for Health Care Administration (AHCA) reporting requirements. All medical encounters must be recorded. On May 29, 2018, the Board approved resolution #2018-70 to issue a request for proposals (RFP) #2018-10 for a software-as-a-service solution to track school-based health clinics interactions. The RFP was released on July 24, 2018 and a total of six proposals were successfully submitted.

The comprehensive review process included an independent program application rating by three trained reviewers, a review team debriefing, interviews, and an initiative-wide review. One application for the software as a service solution is recommended for funding for a total amount of $250,000.00.

Description of Services: Healthmaster Holdings LLC will develop, deploy, host, maintain and provide support for an electronic school-based health system and database. Healthmaster Holdings LLC will also provide help desk support and training as requested by The Children’s Trust and the contracted end users. The system will be able to support no less than 300 end users distributed across 141 school-based health clinic sites. Encounters to be tracked include clinic visits, screenings, health education, and chronic disease management.

The proposed software solution meets the following key requirements:

- HIPAA (Health Insurance Portability and Accountability Act) and FERPA (Family Educational Rights and Privacy Act) compliant;
- has the ability to automate billing for Medicaid and/or private insurance;
- has the ability to ETL (extract, transform and load) a daily feed of the Miami-Dade County Public School student records via web service from the Integrated Data Repository (IDR);
• has the ability to ETL a daily feed of student encounter records to The Children’s Trust IDR via web service;
• can house all data on servers located in the continental United States;
• has a user-friendly interface accessible from mobile devices;
• has a user-friendly interface to facilitate the submission of electronic consent forms and viewable access to child’s encounters;
• has the ability to track various service codes required by state school health mandates;
• has the ability for a Children’s Trust administrator to update the service codes as needed;
• has the ability to create and maintain individual health plans for students with special health care needs;
• has the ability to easily identify and track students with special health care needs, including life-threatening allergies;
• has the ability for users to document various aspects of student encounters, including but not limited to safe medication administration, medical services, behavioral health services, vision referrals, and community-based medical referrals; and
• can return data to the IDR in a format that allows for reporting on the following items:
  o state statutory reporting on the delivery of mandatory school-based health services;
  o identify students who are frequent users of the services;
  o identify students with chronic conditions such as diabetes, asthma, and seizures;
  o easily track students with chronic absenteeism (including both excused and unexcused absences);
  o provide accurate information on the student return-to-class rate;
  o provide follow-up tracking and disposition of community service referrals made; and
  o utilization of services by a school, school year, and other variables.

Geographic Area: Countywide

The foregoing recommendation was offered by ____________ who moved its approval. The motion was seconded by ____________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ____________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ____________________________
Resolution 2019-08

**Strategic Plan Priority Investment Area(s):** Youth Development – Youth Enrichment and Community Awareness and Advocacy – Promote Citizen Engagement and Leadership.

**Strategic Plan Headline Community Result(s):** Students succeeding academically; children behave appropriately in school, homes and communities; and youth successfully transition to adulthood.

**Recommended Action:** Youth Advisory Committee – Per The Children’s Trust approved budget, this resolution seeks authorization to continue to operate the Children’s Trust Youth Advisory Committee expand its members and increase the number of meeting sites.

**Budget Impact:** Funding is allocated for FY 2018-19.

**Description of Services:** The Youth Advisory Committee (YAC) is The Children’s Trust’s own direct service youth civic engagement and leadership program that was initially authorized by resolution #2005-40 in 2005.

The YAC is open to Miami-Dade County high school students at no cost to participants. The program is supported by a curriculum aligned with the school-year calendar that includes regular meetings, workshops, in-town and out-of-town fieldtrips as well as firsthand service-learning experiences. The YAC continuously explores and engages in leadership, advocacy and community service opportunities on behalf of, and in assistance to children and families.

The YAC focuses on providing leadership, service and advocacy opportunities. The curriculum is geared to enhancing both the academic and socio-emotional skills of participating youth, while fostering essential character traits – responsibility, creativity, optimism, and grit, among others – to create positive change in Miami-Dade County.

To ensure students, county-wide, have access to the YAC, meetings are held throughout the county. The YAC experience is guided by The Children’s Trust staff, seasoned facilitators and college interns. In addition to their local service-learning and leadership involvement, the YAC also travels to Tallahassee to visit the Florida Capitol during Children’s Week of the Florida Legislative Session with other youth groups. While in Tallahassee, the YAC meets with legislators and has an opportunity to observe the political process firsthand. Additionally, while on the trip to Tallahassee, YAC members attend a state-wide conference focused on youth and family issues on the Florida State University campus and visit other university campuses while there. As part of their visit to the State Capitol, the youth facilitate advocacy training for other youth groups. Parental consent is required for transportation of YAC members to all YAC events. Additionally, adult supervision during the trip to Tallahassee includes a ratio of one adult to eight youth. Adult supervision includes The Children’s Trust staff members, program facilitators, staff from community-based organizations and/or parents of YAC members who have undergone a Level 2 background screening.

The approval of this resolution will provide The Children’s Trust the authority to annually continue the work of the YAC with its related expenditures and authorize the annual trip to Tallahassee as well as other local outings and activities. All offsite events that require
transportation of YAC members will be properly documented and reported to The Children’s Trust’s insurance. Funding to support YAC related expenditures are allocated in the Children’s Trust budget which is brought to the board for annual approval. The YAC has consistently provided the board with annual reports of its activities and will continue to do so.

**Background:** In 2005, through resolution #2005-40, the YAC was created to give youth a voice regarding matters heard by The Children’s Trust and to encourage civic engagement among youth.

The YAC has grown substantially since its inception. Initially, the YAC consisted of 12 members who held monthly meetings at The Children’s Trust. Due to its increased popularity and effectiveness, and in an effort to ensure member diversity and increase access to the program, additional meeting sites and groups have been added to the YAC. The YAC’s membership is now 120 students, and they currently meet in six locations throughout the county. The program is on a path of continued growth. The growth of the YAC is a direct response to requests from The Children’s Trust Board, a high demand from youth and their families, as well as an effort to provide improved access to the program in order to ensure the YAC’s member represents the demographics of the county. While the groups meet at separate sites, the intent is to provide the same high-quality experience by sharing a common mission: to nurture the next generation of change-makers committed to positive change in themselves and their communities.

The YAC is a model youth advisory committee that other youth groups have sought to emulate. The program provides unique civic engagement and leadership experiences, which help shape the leadership and advocacy skills of YAC members.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by ________________ who moved its approval. The motion was seconded by ________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October 2018.

THE CHILDREN’S TRUST  
MIAMI-DADE COUNTY, FLORIDA

BY ________________________________  
SECRETARY

Approved by County Attorney for form and legal sufficiency _____________________
Strategic Plan Priority Investment Area: Health & Wellness-Injury Prevention Education

Strategic Plan Headline Community Result(s): Children regularly access medical, dental and behavioral health care services; and children are supported by nurturing and involved parents.

Recommended Action: Authorization to negotiate and execute a contract with the Public Health Trust of Miami-Dade County d/b/a Jackson Health System, in partnership with the University of Miami Miller School of Medicine, to implement Miami’s Injury Free Coalition for Kids, a national model for injury prevention programming, and to replace the Injury Free Mobile unit, in a total amount not to exceed $524,000.00 for a term of 11 months, commencing November 1, 2018 and ending September 30, 2019.

Budget Impact: Funding in the amount of $524,000.00 for this resolution is allocated for FY 2018-19.

Description of Services: The Children’s Trust will provide funding to the Public Health Trust of Miami-Dade County d/b/a Jackson Health System (PHT) in the amount of $374,000.00 for injury prevention services. In addition, The Trust is also assisting the PHT with replacement of the Injury Free Mobile unit, a full-size bus equipped with injury and safety interactive educational displays by providing it with $150,000.00 in additional funding. The Health Foundation of South Florida is expected to provide $130,000.00 in match funding for the replacement of the Injury Free Mobile unit pending the approval of their board.

Countywide injury prevention services, provided by PHT and the University of Miami, aim to reduce unintentional child and youth injuries through multi-lingual, interactive services such as:

1. Direct injury prevention education with caregivers, providers and youth, including:
   a. Home safety with parents, caregivers and providers.
   b. Child passenger safety through seat/booster inspections, training of parents in use and provision of seats/boosters.
   c. Teen driving safety for parents and teens.
   d. Targeted home assessments with home visitors.

2. Capacity building to enable Miami-Dade residents and stakeholders to increase injury prevention knowledge and advocate for change, including:
   b. Asking Saves Lives (ASK) campaign to change the culture to embolden parents and teens to ask if a gun is accessible in the home or other location where children will play/visit.
   c. Safety education for child care professionals.

3. Media-assisted awareness raising, including:
   a. Regular participation in The Children’s Trust’s media/educational outlets, such as print, electronic, television and radio appearances.
b. Development of social media presence to educate, highlight new/emerging risks and focus on South Florida issues.


The Injury Fee Mobile unit is a 40-foot city bus refurbished with an interior to provide hands-on education through simulated learning in home and passenger safety. It is staffed by injury prevention experts fluent in Miami’s three most common languages (English, Spanish and Haitian Creole). Interior displays of common safety hazards can be corrected, so learners can identify the risks and take action to eliminate them. Education methods are verbal, visual and physically interactive. The Injury Free Mobile will travel throughout Miami-Dade for events and scheduled visits with providers or where parents congregate.

The current unit is nearly 30 years old and is in need of replacement. The new bus will maintain relevant safety displays, but also incorporate newer emerging concerns to expand the educational content (e.g., vaping/electronic nicotine delivery devices, ingestible marijuana risks, risky digital communications like sexting and cyberbullying, children with special needs, adolescent risks such as driving, firearms, opioids and suicide, disaster preparedness, etc.). The bus will be wrapped externally in colorful, attention-grabbing artwork, with The Children’s Trust co-branding.

**Background:** The need for expansion of community-wide injury prevention services, including replacement of the Injury Free Mobile unit, was discussed at the board’s Health and Wellness Work Group meeting on June 14, 2018.

The Injury Free Coalition for Kids is among the country’s most effective injury prevention programs. It is a national program developed with funding from the Robert Wood Johnson Foundation comprised of hospital-based, community-oriented programs whose efforts are anchored in research, education and advocacy. Currently, more than 30 cities house institutions that participate in the Coalition. Locally, Holtz Children’s Hospital, Jackson Health Systems and University of Miami Miller School of Medicine work in partnership as the Injury Free Coalition for Kids site in Miami.

Unintentional injuries are the leading cause of death and acquired disabilities among children from one year through young adulthood. While they vary by age, the primary causes of serious and fatal child injury are motor vehicle crashes, firearm injury, drowning, poisoning/overdose, and strangulation/ suffocation. Common, sometimes severe, injuries include falls, burns, sports/concussion injury, and injuries to mental health (e.g. bullying). Families also often need help to reduce the risk from choking, burn, dehydration, tip-over injuries and lacerations. Childhood injuries risk varies by developmental stage, which though often age-related may require adjustment for children with special health care needs. Most of these injuries are preventable. Education must be ongoing to address the growing community and its evolving needs.

In accordance with Section 2000, General Purchasing and Procurement Policy, Exemptions to Formal Competitive Procurement Process (G-3), these health-related prevention services provided by the University of Miami Miller School of Medicine, are exempt from The Trust’s competitive solicitation process.

**Geographic Area:** Countywide.
The foregoing recommendation was offered by ________________ who moved its approval. The motion was seconded by ________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ________________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency _____________________
# Resolution: 2019-10

## Strategic Plan Priority Investment Area:
Health & Wellness: Comprehensive School-based Health, Oral Health Training & Education

## Strategic Plan Headline Community Result(s):
Children regularly access medical, dental and behavioral health care services

## Recommended Action:
Authorization to negotiate and execute a contract renewal with Nova Southeastern University for capacity building for school nurses around oral health screening, prevention, and referral, in a total amount not to exceed $166,667.00 for a term of eight months commencing, November 1, 2018, and ending June 30, 2019.

## Budget Impact:
Funding in the amount of $166,667.00 for this resolution is allocated for FY 2018-19.

## Description of Services:
The Children’s Trust will provide funding to Nova Southeastern University in the amount of $166,667.00 for oral health training and coaching program, which supports 212 school nurses. The program focuses on reducing the prevalence of oral disease in target populations through preventive oral health training on screening, education, counseling, varnish application, connection to a dental home, risk assessment, and quality assurance.

The Children’s Trust integrates the oral health capacity building program to build on existing strengths of the school nurses to improve the quality of students’ oral health. Through this program, school nurses are equipped to:

- promote preventive oral health approaches within the school;
- conduct risk assessment and oral health screening that will lead to the identification of students with dental concerns;
- implement protocols that ensure screenings are performed efficiently and respectfully;
- administer fluoride varnish, with parental consent, to students enrolled in pre-kindergarten and kindergarten;
- connect certain students and their families with appropriate dental intervention and services; and
- deliver culturally competent services and supports.

## Background:
Nova Southeastern University has been the Trust funded oral health trainer for school-based health staff since 2015. Although children enrolled in Medicaid and CHIP have coverage for dental and oral health services, in 2015 less than half of these children (48 percent) received preventive dental services (Centers for Medicare & Medicaid Services, 2016).

During the 2017-18 contract year, 182 medical staff members were trained on oral health risk assessment, screening, education, counseling, and varnish application to young children and connection to dental homes. Below is a summary of training provided during the 2017-18 contract year.
SERVICES PROVIDED

<table>
<thead>
<tr>
<th>School Health Provider Agencies</th>
<th># Staff Trained</th>
<th># Technical Assistance &amp; Quality Assurance Observations Conducted</th>
<th># Post-test Knowledge Retention Surveys Administered*</th>
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</thead>
<tbody>
<tr>
<td>Borinquen Medical Centers</td>
<td>39</td>
<td>9</td>
<td>15</td>
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<tr>
<td>Citrus Health Network</td>
<td>26</td>
<td>6</td>
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<tr>
<td>Community Health of South Florida</td>
<td>39</td>
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<td>28</td>
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<tr>
<td>Jessie Trice Community Health Center</td>
<td>49</td>
<td>2</td>
<td>43</td>
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<tr>
<td>Nicklaus Children’s Hospital</td>
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<tr>
<td>University of Miami</td>
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<td>6</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td><strong>182</strong></td>
<td><strong>42</strong></td>
<td><strong>128</strong></td>
</tr>
</tbody>
</table>

*The 2017-18 contract year was extended, and additional post-tests are currently being administered.

In accordance with Section 2000, General Purchasing and Procurement Policy, Exemptions to Formal Competitive Procurement Process (G-3), the health-related training services provided by Nova Southeastern University, are exempt from The Children’s Trust’s competitive solicitation process.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by _________________ who moved its approval. The motion was seconded by _________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22nd day of October, 2018.**

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY _________________

SECRETARY

Approved by County Attorney for form and legal sufficiency _________________
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-11

Strategic Plan Priority Investment Area: Youth Development: Reading Enhancements

Strategic Plan Headline Community Result(s): Children are ready for kindergarten and students are succeeding academically.

Recommended Action: Authorization to release a competitive solicitation of $882,168.00 for continued reading enhancement services, in alignment with the board’s strategic plan with a new 5-year funding cycle to begin October 1, 2019.

Budget Impact: Funding in the amount of $882,168.00 for this resolution is projected to be available in FY 2019-20.

Description of Services: This resolution authorizes The Children’s Trust to release a request for proposals (RFP) for reading enhancement services in existing Trust-funded after-school and summer programs and Trust-affiliated early childhood education programs. The funding award under this solicitation will 1) support implementation of an intervention approach for the provision of literacy supports for young children during the summer and 2) provide on-site coaching and consultation on effective differentiated literacy instruction for after-school program staff during the school year.

Summer services are most intensive and include:

1) reading assessments for children entering kindergarten, first and/or second grades to identify children in need of targeted reading intervention beyond what is typically provided by the community sites;
2) small-group tutoring services (with no more than five children, four days per week for 30-45 minutes per session) for struggling readers and pre-readers using an age-appropriate evidence-based curriculum; and
3) parent involvement activities to engage families in supporting literacy skills at home, including book giveaways.

School-year services include on-site collaborative coaching and consultation for Children’s Trust-funded after-school program sites to ensure delivery of high-quality, evidence-based differentiated reading instruction.

Background: Read to Learn is a community-wide initiative to increase the number of children who read at or above grade level by the end of third grade. Currently, 71 percent of fourth-grade students are not proficient in English Language Arts, a leading indicator of school performance and high school graduation. In ethnic minority groups and communities with the highest rates of poverty, this statistic climbs even higher. National research also indicates poverty is a leading indicator of limited early reading skills, which contributes to lower school readiness, poor attendance, and learning loss in the summer. All these factors contribute to achievement gaps between low and middle-income children.
As part of our Read to Learn efforts to reduce summer learning loss, reading enhancement services have been funded for two 3-year funding cycles, which started in summer 2013. The initial 3-year cycle (2013-2015) only included the summer reading services. The second 3-year cycle (2016-2018) expanded to also offer staff coaching and consultation throughout the school year. A separate resolution requests a 5-month extension to the existing contract, which would include one additional summer period in the current funding cycle. This solicitation will allow for a new 5-year funding cycle to begin on October 1, 2019.

Contract performance over the years has consistently met or exceeded expectations in terms of expected numbers to be served and participant outcomes. Summer results indicate children at all grade levels benefit from the small group tutoring, as indicated by increased oral reading fluency skills from the beginning to the end of the summer. Additionally, the program has been consistently well-received by summer camp providers and parents. Likewise, on-site coaching for after-school program staff has resulted in improved reading and differentiated literacy instruction in Trust-funded programs.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by ________________ who moved its approval. The motion was seconded by ________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN’S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ____________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ______________________

Resolution 2019-11 – Youth Development: Reading Enhancements Competitive Solicitation Release
October 22, 2018
The Children’s Trust Board Meeting

Date: October 22, 2018

Resolution: 2019-12

Strategic Plan Priority Investment Area: Youth Development: Reading Enhancements

Strategic Plan Headline Community Result(s): Children are ready for kindergarten and students are succeeding academically.

Recommended Action: Authorization to negotiate and execute a contract amendment to extend the current 12-month contract with Florida International University Board of Trustees, Center for Children and Families (FIU), for reading enhancement services, for an additional five months, increasing the amount by $623,767.00, in a total amount not to exceed $1,505,935.00, for a term of 17 months, commencing May 1, 2018, and ending September 30, 2019.

Budget Impact: Funding in the additional amount of $623,767.00 for this resolution is allocated for FY 2018-19.

Description of Services: The Reading Explorers Program, operated through the Center for Children and Families at FIU, in partnership with Nova Southeastern University, provides reading enhancement services in Trust-funded after-school and summer community-based programs across Miami-Dade County.

Summer services are most intensive, delivering direct services for young children using a response to intervention framework to support those in need of reading and pre-literacy supports for rising kindergarten, first and second-grade students. Trust-funded summer camps and other early childhood education programs receive the following summer reading enhancements to their programs from the Reading Explorers Program:

1) reading assessments for all children in the specified grades, with parent feedback about results, to identify children in need of targeted reading intervention beyond that typically provided by the community sites;

2) small-group tutoring services (with no more than five children, four days per week for 30-45 minutes per session) for struggling readers and pre-readers using an age-appropriate evidence-based curriculum; and

3) parent involvement activities to engage families in supporting literacy skills at home, including book giveaways.

School-year services include on-site collaborative consultation, coaching, and technical assistance supports for Trust-funded after-school program sites in need of support to ensure delivery of high-quality, evidence-based differentiated reading instruction.

The current contract term for this program is May 1, 2018, to April 30, 2019, for a total annual amount of $882,168.00. A five-month extension, through September 30, 2019, will give The Children’s Trust the time needed to release a competitive solicitation for the next funding cycle, as well as align the contract start date with The Children’s Trust’s fiscal year. Additional funding in the amount of $623,767.00 will support 5 months of reading enhancement services across youth development programs. This amount is based on the annual allocation of
$882,168.00 and understanding the extension months include the summer when services are most intensive, and expenses are highest due to summer reading tutors being deployed in summer camps across the county. The amended contract will be for 17 months, at a total contract amount not to exceed $1,505,935.00.

**Background:** The current contract was selected through a competitive solicitation, and is in its third and final contract year. Starting May 1, 2018, the current contract was expanded by $200,000.00 to meet the demand of additional funded summer camp participants. The current contract requires services at 70 community sites, where they are expected to assess 2,250 young children and serve 1,100 with small group tutoring. Final numbers and results from summer 2018 are not yet available, but all contractual numbers were achieved.

Contract performance over the years has consistently met or exceeded expectations in terms of expected numbers to be served and participant outcomes. In the 2017-18 contract year, 53 summer sites hosted reading enhancements for young children, including 1,727 who received reading assessments (with parent feedback) and 836 struggling readers who received an average of 18 small group tutoring sessions. Referral connections to Miami-Dade County Public Schools for additional school-year services were made for 136 students at the end of the summer. Parent involvement activities in the summer, delivered in three languages, were attended by 778 parents, who learned ways to support children’s reading and academic skills. Families also received a book for their child’s home library. Agency site staff and parents thought highly of the quality and effectiveness of the reading enhancements provided. All sites surveyed want to continue with the services next summer.

Most importantly, young children receiving tutoring services improved oral reading skills based on pre/post testing. Across all grades, 54 percent of children moved from a classification that made them eligible for small-group tutoring to mastery level from pre-to post-test. For children who tested into the frustrational level at pretest, 33 percent moved up to the instructional level at post-test, and 21 percent of those at the instructional level at pretest moved up to mastery.

Last school year, after-school program staff at 30 sites received coaching and consultation to improve their delivery of differentiated literacy instruction (DLI). Coaching hours varied by site depending on site needs as identified and mutually agreed upon in the coaching support plan. The intensity and duration of the coaching activities also varied by site, but were inclusive of the following: data review, differentiated literacy support planning (e.g., creating small-groups, staffing, scheduling, and training), resource allocation, direct modeling, in vivo coaching, progress monitoring, outcome review, and recommendations for continued effective literacy instruction. To assist with the implementation of DLI, instructions for lesson planning, differentiating instruction, and development of literacy kits were constructed in the form of storage bins equipped with approximately 42 lesson plans retrieved from the Florida Center for Reading Research. Additionally, sites serving a large population of English as a Second Language (ESL) learners were provided ESL resource workbooks. Based on the number of materials needed to implement differentiated literacy instruction effectively, 22 literacy kits and 2,373 books were provided to after-care programs receiving consultation services. Coaching recipients were highly satisfied with the reading enhancement supports. Most importantly, all sites improved their scores to the expected level on a standard observational measure of their reading instruction delivery.

**Geographic Area:** Countywide.
The foregoing recommendation was offered by _________________ who moved its approval. The motion was seconded by _________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2018.

THE CHILDREN'S TRUST
MIAMI-DADE COUNTY, FLORIDA

BY ________________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ___________________________
**The Children’s Trust Board Meeting**

**Date:** October 22, 2018

**Resolution:** 2019-13

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**Strategic Plan Priority Investment Area:** Family and Neighborhood Supports: Place-based and Countywide Partnerships.

**Strategic Plan Headline Community Result(s):** Children regularly access medical, dental and behavioral health care; children are supported by nurturing and involved parents; students are succeeding academically; children behave appropriately in schools, homes and communities; and youth successfully transition to adulthood.

**Recommended Action:** Authorization to negotiate and execute a contract amendment with ConnectFamilias, to expand immigration services to youth living in Miami-Dade County, in a total amount not to exceed $140,000.00 for a term of 10 months commencing October 1, 2018 and ending July 31, 2019, in a new total amount of $640,000.00.

**Budget Impact:** Funding in the amount of $140,000.00 for this resolution, in addition to the $500,000.00 previously authorized, is allocated for FY 2018-19.

**Description of Services:** ConnectFamilias and the Cuban American Bar Association (CABA) Pro Bono Legal Services collectively provide legal advocacy and wraparound services to address some of our communities’ most pressing needs such as limited access to safe housing, legal services and education which prevent children and youth from reaching their full potential and becoming productive citizens. The Children’s Trust funds will be used to hire a staff attorney to provide direct representation for children who qualify for Special Immigrant Juvenile visas (SIJ), and a care coordinator to help connect the children to the community resources available to them. The proposed program intends to assist 100 undocumented children residing in Miami-Dade County. This funding will also be used to identify and assist children who are not currently involved in immigration removal proceedings but who need to attain legal status and linkage to community support services.

Although the results of the legal cases cannot be guaranteed, CABA Pro Bono Legal Services has extensive experience in helping children obtain the SIJ visa and ConnectFamilias has a proven track record of building partnerships and providing a linkage to care for hard to reach children and families. At the end of the contract period, the partnership will report on the status of the children’s cases and the services provided through its care coordination.

**Background:** According to the Pew Research Center, South Florida is home to nearly 500,000 undocumented immigrants, ranking fifth in the nation. This resolution seeks approval to increase this contract by $140,000.00 in addition to $500,000.00 previously authorized for the additional services that ConnectFamilias will provide through a subcontractor arrangement with CABA Pro Bono Legal Services. This will be completed by means of its current Family and Neighborhood Supports Partnership funding and with this additional funding to expand its SIJ services. This funding will increase ConnectFamilias’ and CABA Pro Bono Legal Services’ current partnership to allow for identification, legal representation and linkage to services for
children eligible for a SIJ throughout Miami-Dade County. This expansion of services is different from helping youths that apply for asylum. Obtaining SIJ does not only provide legal status and a direct pathway to US citizenship, but also allows immigrant children to integrate into our community and reach their full potential. In order to further reduce the number of undocumented children in Miami-Dade County, The Trust reached out to American for Immigrant Justice (AIJ) and ConnectFamilias, which are currently funded under the Family and Neighborhood Supports Partnership initiative to provide SIJ services. AIJ indicated that they did not have the capacity to expand their services at this time.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by _________________ who moved its approval. The motion was seconded by _________________ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted **this 22nd day of October, 2018.**

THE CHILDREN’S TRUST  
MIAMI-DADE COUNTY, FLORIDA

BY ______________________________

SECRETARY

Approved by County Attorney for form and legal sufficiency ______________________
Board of Directors meeting  
October 2017 - September 2018

A = Absent;  X = Present  Grey Shaded area = Inactive;  
D = Designee Attended (Non-Voting);  E= Excused Absence

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Board of Directors meeting  
October 2017 - September 2018

A = Absent;  X = Present  Grey Shaded area = Inactive;  
D = Designee Attended (Non-Voting);  E= Excused Absence

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<th>May 29</th>
<th>Jun 18</th>
<th>July 9</th>
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**QUORUM (Present Members)**
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- Excused: 7 9 8 5 6 6 7 8 4 4 1
- Inactive: 0 0 0 0 0 0 0 0 0 0 0
- Designee Attended: 1 1 1 0 1 0 1 1 1 1 1

**TOTAL**
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# 2019 Board and Committee Meetings

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## Finance & Operations Committee

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## Program Svcs. & Childhood Health Committee

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<td>3:30 - 5:30 pm</td>
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<tr>
<td>11-Apr-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>9-May-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>6-Jun-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>2-Jul-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>29-Aug-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>10-Oct-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
<tr>
<td>7-Nov-19</td>
<td>United Way (Ryder Room)</td>
<td>3:30 - 5:30 pm</td>
</tr>
</tbody>
</table>
### Promote Citizen Engagement and Leadership

<table>
<thead>
<tr>
<th>Organization</th>
<th># Served</th>
<th>Final Contract Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 93rd St Community Development Corporation Inc</td>
<td>50</td>
<td>$24,000.00</td>
<td>A nine-week summer program which supports literacy and fitness components in the Liberty City community.</td>
</tr>
<tr>
<td>5 ASPIRE To Inc</td>
<td>250</td>
<td>$20,000.00</td>
<td>A six-week summer program which supports literacy and fitness components in the Liberty City community.</td>
</tr>
<tr>
<td>6 Berachah New Start Praise Ministries Inc dba A Place of Refuge A</td>
<td>50</td>
<td>$20,000.00</td>
<td>An eight-week summer program which supports literacy and fitness components in the Naranja community.</td>
</tr>
<tr>
<td>7 Coach Sam Burley Foundation Inc</td>
<td>80</td>
<td>$12,500.00</td>
<td>A six-week summer program which supports literacy and fitness/track and field components of in the Southridge neighborhood.</td>
</tr>
<tr>
<td>8 Fab Sports Academy Corp</td>
<td>200</td>
<td>$20,000.00</td>
<td>A 12-week program which supports literacy and fitness components in the Riverside Park neighborhood in Little Havana.</td>
</tr>
<tr>
<td>9 Grace Christian Ministry</td>
<td>50</td>
<td>$23,750.00</td>
<td>An eight-week summer program which supports literacy and fitness components in the Northside neighborhood in Miami Gardens.</td>
</tr>
<tr>
<td>10 Judah Christian Center Ministries Inc</td>
<td>50</td>
<td>$22,749.00</td>
<td>A six-week summer program which supports literacy and fitness components in the Goulds community.</td>
</tr>
<tr>
<td>11 Miami Youth Garden Inc</td>
<td>50</td>
<td>$24,000.00</td>
<td>An eight-week summer program which supports literacy and fitness components in the Liberty City community.</td>
</tr>
<tr>
<td>12 Pswap Mentoring and Swim Organization Inc</td>
<td>450</td>
<td>$15,000.00</td>
<td>A nine-week summer program which supports literacy and fitness/swim lessons components in the Liberty City and Opa-Locka communities.</td>
</tr>
<tr>
<td>13 Rise Up 4 Change Inc</td>
<td>50</td>
<td>$24,000.00</td>
<td>A nine-week summer program which supports literacy and fitness components of for homeless youth in the north and south areas of Miami-Dade County.</td>
</tr>
<tr>
<td>14 The Greater Goulds Optimist Club Inc</td>
<td>75</td>
<td>$23,750.00</td>
<td>An eight-week summer program which supports literacy and arts/marching band components in the Goulds and Richmond Heights communities.</td>
</tr>
<tr>
<td>15 Urban Promise Miami</td>
<td>100</td>
<td>$22,145.00</td>
<td>A seven-week program which supports literacy and fitness components in the Riverside Park neighborhood in Little Havana.</td>
</tr>
</tbody>
</table>

**Subtotal** $251,894.00

*Note about these programs:* These grants serve 1,455 children/youth who live in high-need neighborhoods throughout Miami-Dade County. The grantees also leverage funds from other funders and sources amounting to nearly $260,000. This is a 1:1 funding leverage investment opportunity for The Children’s Trust.

### Public Awareness and Program Promotion

<table>
<thead>
<tr>
<th>Organization</th>
<th># Served</th>
<th>Final Contract Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Historical Association of Southern Florida Inc</td>
<td>75 youths and parent/guardians</td>
<td>$9,314.00</td>
<td>Sponsorship of countywide free Family Fun Day at HistoryMiami &amp; an Overnight at the Museum experience for low income youth.</td>
</tr>
<tr>
<td>2 NAMI Miami Dade County Inc</td>
<td>1000 total (Family, Mental Health Professionals)</td>
<td>$2,500.00</td>
<td>Sponsorship of NAMI Miami’s educational film event that informs South Florida about mental illness in a non-threatening way.</td>
</tr>
</tbody>
</table>

**Subtotal** $11,814.00

### Program Summary

<table>
<thead>
<tr>
<th>Program</th>
<th>Total Funded</th>
<th># Contracts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Promote Citizen Engagement and Leadership</td>
<td>$251,894.00</td>
<td>12</td>
</tr>
<tr>
<td>Public Awareness and Program Promotion</td>
<td>$11,814.00</td>
<td>2</td>
</tr>
</tbody>
</table>

**TOTAL** $263,708.00 14