

## GROUP PARENTING OBSERVATION TOOL

Observer Name				Date of Observation				Site Name				
Facilitator Name												
Expected Start Time of Session					Expected End Time of Session					Expected Length of Session		
1	The actual session start time was:	On time (within 5 minutes of expected start time)		Within 6-10 minutes of expected start time		Within 11-15 minutes of expected start time		More than 15 minutes beyond expected start time				
2	The actual session end time was:	On time (within 5 minutes of expected end time)		Early				Late				
				Within 6-10 minutes of end time		Within 11-15 minutes of end start time		More than 15 minutes of end time				
3	Session was appropriate length of time as per scope of services. If No, please explain:								Yes		No	
4	Session was appropriate length of time as per the evidence-based curriculum guidelines. If No, please explain:								Yes		No	
# Parents at Start of Session					# Parents at End of Session					# Children (If Applicable)		
Name of Curriculum												
Session #				Topic to be covered								
In what language/s is the group supposed to be conducted?												
List of recommended materials to be included												
5	Appropriate materials were provided to adequately conduct the session								Yes		No	
	If No, please explain:											

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PARENT ENGAGEMENT						
6	How would you rate the quality of the relationship between the facilitator and the parents?	1 Negative/ Distant	2 Somewhat Negative	3 Neutral	4 Somewhat Positive	5 Positive/ Warm
7	How actively did the group participate in the discussions and exercises throughout the session?	1 Parents did not participate in any discussions or activities	2 Only a few parents participated in discussions and activities	3 Some parents participated in some discussions and activities	4 Most parents participated in at least some discussions and activities	5 Almost all parents participated in all discussions and activities
8	Number of parents who made contributions throughout the session	1 No one contributed	2 Less than half contributed	3 About half contributed	4 More than half	5 Almost everyone contributed
9	Session was conducted (including the materials and video) in the language advertised. If the facilitator does not receive a "4" rating, please explain the summary comments.			1 Not at all	2 Minimally	3 Moderately
					4 Fully	

CONTENT COVERAGE					
How well did the facilitator cover each topic?					
10	List Main Points of the session as explicitly stated in the manual:	<b><u>Did not Cover</u></b> Makes no mention of the topic	<b><u>Minimally Covered</u></b> Has a limited discussion of topic but does not elaborate with examples	<b><u>Somewhat Covered</u></b> Discusses topic fairly well and provides a few examples	<b><u>Fully Covered</u></b> Provides in-depth coverage of topic with several examples and opportunities for discussion
1.		1	2	3	4
2.		1	2	3	4
3.		1	2	3	4
4.		1	2	3	4

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How well did the facilitator conduct role-plays, video discussions, or small-group exercises?					
11	Consult the manual/program guide to list any role-play, video discussion, or small group exercises that are required.	<u>Did not do Activity</u> Does not attempt activity	<u>Needs Support</u> Attempts activity, but not thoroughly, or does not include discussion	<u>Somewhat Effective</u> Completes activity, but with limited discussion	<u>Effective</u> Completes activity with discussion, & opportunities to provide feedback
1.		1	2	3	4
2.		1	2	3	4
3.		1	2	3	4
Homework or Practice Activities		Did not Discuss	Minimally Covered	Somewhat Covered	Fully Covered
12	How well did the facilitator discuss home activities/skills to be practiced/homework from the prior session?	1 Does not acknowledge that skills should have been practiced at home	2 Simply acknowledges that skills were practiced at home but no further discussion	3 Discusses the skills practiced at home but has a limited discussion with little praise and troubleshooting	4 Discusses the skills practiced at home and allows questions, troubleshooting and offers praise
13	How well did the facilitator discuss homework or home activities to complete for the next session?	1 Makes no mention of practicing skills at home	2 Just reminds parents to practice skills at home with no other elaboration	3 Specifies skills to practice at home but does not offer additional discussion or allow parents to ask questions	4 Specifies skills to practice at home, allows additional discussion, and allows parents to ask questions

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FACILITATOR SKILLS AND ATTRIBUTES						
Rate the facilitator on the following:		Never	Rarely	Sometimes	Often	Always
14	Demonstrated knowledge about the topics presented	1	2	3	4	5
15	Demonstrated ability to integrate own or parents' prior experiences in session content	1	2	3	4	5
16	Praised parents throughout the session	1	2	3	4	5
17	Was able to manage the group dynamic/ behavior	1	2	3	4	5
18	Was able to handle parents' questions	1	2	3	4	5
19	Managed time throughout the session (e.g. allocated enough time to complete session activities and required content)	1	2	3	4	5
20	Had appropriate volume and inflection when speaking	1	2	3	4	5
21	Asked open-ended questions	1	2	3	4	5

OVERALL RATINGS						
		Additional support required	Some Ability	Average Ability	Good Ability	Excellent Ability
22	Overall, please rate the facilitator's ability to engage the group.	1	2	3	4	5
23	Overall, please rate the facilitator's ability to present the curriculum content.	1	2	3	4	5
24	Overall, please rate the facilitator's ability to demonstrate parenting group facilitation skills.	1	2	3	4	5

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**Summary Comments:** Please make note of any exceptions that should be considered, anything that stands out as needing improvement, particularly praiseworthy, or anything unusual.